

**MINUTES OF
IRON ACTON PARISH COUNCIL ANNUAL MEETING
Monday 15th May 2017**

The Annual Meeting of Iron Acton Parish Council was held in Parish Hall commencing at 7.30pm.

Present: - Robert Lomas - Chairman, Lynn Noble, Peter Bellis, Denise Smith, Brian Hackland, John Wright, Robert Sheppard, Mark Kavanagh, Richard Hunter and Donna Ford (Clerk)

PUBLIC PARTICIPATION

0 members of the public were present.

01-05-17 ELECTION OF CHAIRMAN

Councillor Bellis proposed and Councillor Sheppard seconded that Councillor Lomas be Elected Chairman for the forthcoming year, this was accepted by Councillor Lomas **-Resolved, All Agreed.**

02-05-17 ELECTION OF VICE CHAIRMAN

Councillor Sheppard proposed and Councillor Kavanagh seconded that Councillor Bellis be Elected as Vice-Chairman for the forthcoming year, this was accepted by Councillor Bellis **- Resolved, All Agreed.**

03-05-17 APOLOGIES FOR ABSENCE

South Gloucestershire Councillor Marian Lewis and Pat / Dave Hockey

04-05-17 DECLARATIONS OF INTEREST Pecuniary/ and or Non-Pecuniary

Councillor Hackland - Non-Pecuniary - Agenda item 8 - Shared Boundary - Dispensation Request

05-05-17 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

- Minutes of 10th April 2017 - Proposed by Councillor Sheppard, Seconded by Councillor Noble
- Resolved - All Agreed** and signed by the Acting Chairman.

06-05-17 SOUTH GLOUCESTERSHIRE REPRESENTATIVES REPORTS

No reports received

07-05-17 MATTERS ARISING FROM THE ANNUAL PARISH MEETING

Points raised at the annual parish meeting were discussed which included:

1. Pond clearance at Dyers Lane
2. A new bus shelter by the White Heart
3. Ford at Hoovers Lane
4. Historical minutes
5. New cycle racks
6. Floral friends

Clerk to investigate cost for new bus shelter and cycle racks, councillor Sheppard to provide J Wright Parish Maps - **No resolutions required.**

08-05-17 PARISH MEADOWS

- *"Discuss and resolve the removal of the swings/surfacing currently situated in the play area"* - **Resolved** to remove the existing safety surface and replace with grass mats as per the specifications - **All Agreed.**

Noted - Thanks to Acton Aid for their help in the removal of the existing play equipment.

09-05-17 **OUTSTANDING ACTIONS**

Chill Wood - Stone Wall - Councillor Sheppard to meet with A Herbert
Phone Box Adoption - Nothing to report.

10-05-17 **FINANCIAL REPORT**

- Working Budget Report
- Monthly Financial Report
- Bank Reconciliation Report

Deferred

Note - Remittance received - Groundwork - £1000 (Tesco Grant)

Note - Remittance received - South Glos Council Levy payment - £153.15

Note - Remittance received - South Glos members funding - £580

11-05-17 **PLANNING - NEW APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS**

(To include all applications received up to and including Parish Council Meeting date)

LOCATION: Quercus Court Armstrong Way Yate South Gloucestershire BS37 5NG

DESCRIPTION: Display of 2no. replacement and 1no. new internally illuminated fascia signs and 1no. non-illuminated post mounted sign.

REFERENCE NO: PK17/1756/ADV - **No Observations**

LOCATION: Land Off Larks Lane Near Iron Acton Bristol South Gloucestershire BS37 9TX

DESCRIPTION: Erection of power generation compound with associated works

REFERENCE NO: PK17/1710/F - **No Observations**

LOCATION: Field North And East Of Crossing Cottage East Of Railway Latteridge Road Iron Acton Bristol South Gloucestershire

DESCRIPTION: Change of use of land from agricultural to equestrian use and erection of stables and tack room

REFERENCE NO: PT17/1427/F - **Observation** - Concerns over access from the main road which could be a safety issue.

LOCATION: 361 North Road Yate Bristol South Gloucestershire BS37 7LJ

DESCRIPTION: Demolition of existing conservatory. Erection of a single storey side extension to form additional living accommodation.

REFERENCE NO: PK17/1604/F - **No Observations**

LOCATION: Unit R Wellington Drive Yate Bristol South Gloucestershire

DESCRIPTION: Change of use of land from car wash area (Sui Generis) to storage or distribution (Class B8) as defined within the Town and Country Planning (Use Classes) Order 1987 (as amended).

REFERENCE NO: PK17/1495/F - **No Observations**

Resolved - All Agreed

12-05-17 **COMMUNITY INFRASTRUCTURE LEVY LOCAL CONTRIBUTION**

"Resolve to receive the funds and spend and meet the requirements advised by South Glos council"

Resolved - All Agreed

13-05-17 **LOCAL GOVERNMENT BOUNDARY COMMISSION**

"Review and resolve response for the electoral review of South Gloucestershire - Warding Arrangements"

Resolved to request all of Iron Acton Parish become one ward and in order to facilitate Iron

Acton Parish Council suggest being joined for example with Frampton Cotterell / Rangeworthy or Titherington – **All Agreed**

ANNUAL GOVERNANCE STATEMENT

- 14-05-17
- *Approve The Annual Governance Statement for 2016/17 – Resolved – All Agreed*
 - *Approve The Annual Return Accounting Statements for 2016/17– Resolved – All Agreed*

Noted - The Clerk reported that the Parish Council accounts and books had been independently audited by Mr. Iain Selkirk and signed off as complying with the requirements stipulated.

INSURANCE RENEWAL

- 15-05-17 *Discuss and resolve acceptance of Zurich Annual Insurance Renewal 2017/18 at £921.41 – Resolved – All Agreed.*

ACCOUNTS FOR PAYMENTS

- 16-05-17
- *Clerks Wages May @ 70 Hrs*
 - *Clerks Expenses May (Mileage/Heating & Lighting)*
 - *Clerks overtime @ 16 hours - CiLCA*
 - *EE – Phone & Broad band May – £TBC*
 - *Parish Councillor Training - £61.40*
 - *Landscape Services – Inv No:39068 - £744.00*
 - *South Glos Council – Non-domestic rates - £55.88*
 - *Beacon Maintenance – New Signs - £348.00*
 - *I Selkirk – Internal Audit - £95.00*

Resolved – All Agreed

There being no further business, the meeting closed at 20:51pm.

Signed:

Dated:
