

**MINUTES OF  
IRON ACTON PARISH COUNCIL  
Monday 18<sup>th</sup> December 2017**

The Meeting of Iron Acton Parish Council was held in Parish Hall commencing at 7.00pm.

Present: - Robert Lomas - Chairman, Peter Bellis – Vice Chair, Denise Smith, Lynn Noble, Robert Sheppard, Brian Hackland, Richard Hunter, South Gloucestershire Councillor Pat Hockey and Donna Ford (Clerk)

**PUBLIC PARTICIPATION**

106 members of the public were present.

Following the advertisement of the consultation to be held in respect of the JSP a large number of parishioners attended the public participation which opened at 6pm, the Parish Council displayed presentation boards produced by South Gloucestershire Council outlining the proposals for what is called the North West Yate Development which forms part of the JSP document which earmarks a large area of Iron Acton for development of up to 2000 houses. Chairman R Lomas welcomed the parishioners and provided a summary of how the Parish Council meeting would run and detailed the work that had already been completed prior to the meeting. Councillor Hackland gave a detailed speech outlining what the JSP was and in turn what the proposal meant for Iron Acton Parish and the procedure of how the JSP works. Councillor Hackland expanded on the JSP and advised of the Local Plan which sits beneath the JSP and the advised on the consultation that would follow the JSP for the Local Plan. Councillor Bellis concluded by presenting the draft proposal that had been prepared and gave a verbal explanation detailing the out line that would be debated in full council as submission for the response for Iron Acton Parish Council. Parishioners raised concerns and questions in regards to the JSP, these were swiftly answered by Councillors on both the consultation and what parishioners should do as far as making their own representation. South Gloucestershire Councillor Pat Hockey advised the parishioners on making objections and requested that representation should be submitted by as many people as possible.

01-12-17 **APOLOGIES FOR ABSENCE**

Councillor John Wright, and South Gloucestershire Councillor Dave Hockey & Marian Lewis.

02-12-17 **DECLARATIONS OF INTEREST**

Councillor Sheppard declared a pecuniary interest in agenda item 9.

03-12-17 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

- Minutes of 20/11/2017 - Proposed by Councillor Bellis, Seconded by Councillor Hunter  
**Resolved – All Agreed** and signed by the Chairman.

04-12-17 **JOINT SPATIAL PLAN**

- Councilor Bellis proposed to adopt the response prepared and submit to the JSP consultation, seconded Councilor Hackland – **Resolved – All Agreed**  
Noted – Clerk to contact the local press and Local MP to advise and gain support.

05-12-17 **SOUTH GLOUCESTERSHIRE REPRESENTATIVES REPORTS**

- No reports submitted

06-12-17 **OUTSTANDING ACTIONS**

- No further actions to report

07-12-17 **FINANCIAL REPORT**

- Working Budget Report
- Monthly Financial Report
- Bank Reconciliation Report

The clerk had previously circulated the financial reports – **Noted - No Issues arising.**

**RBS ACCOUNTS PACKAGE**

- Discussed and resolved purchase of the ALPHA accounts package. – **All Agreed**
- Pursuant the motion above, **Resolved** to vire from the reserves £350 to cover the cost of the initial set up and purchase of the ALPHA accounts package – **All Agreed**

08-12-17 **PLANNING - NEW APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS**

Hillside Holly Hill Iron Acton Bristol South Gloucestershire BS37 9UN

Ref. No: PK17/5619/TRE | - Works to 1no Oak tree to crown thin by 15-20%. Covered by Tree Preservation Order SGTPO 02/01 dated 23rd January 2002. – **No Observations**

4 Engine Common Lane Yate Bristol South Gloucestershire BS37 7PU

Ref. No: PK17/4496/F - Demolition of existing bungalow. Erection of 1 No. detached dwelling to include front balconies and detached double garage with annexe ancillary to main dwelling above and associated works – **No Observations**

**Resolved and Agreed by All** – Clerk to submit comments

09-12-17 **STATION ROAD ALLOTMENTS**

Discussed and resolved to accept the quotation for £295 for the required maintenance to include:

- Cutting back the hedge the whole length along the North wall
- Taking down and rebuilding the unsafe style side wall and steps

**Resolved and Agreed by All**

10-12-17 **ACCOUNTS FOR PAYMENTS**

- Clerks Wages December @ 70 Hrs Per Month & 8 Hours OT – CiLCA Training
- Clerks Expenses December (Mileage/Heating & Lighting) £55.10
- EE - Telephone/Braoadband - £41.87 DD
- Shipton Bookkeeping and Payroll LTD - £24.00
- Nest - £18.06 / £22.92 DD
- Annual Playground Inspection - £90.00
- Room Hire - £88.00
- R O Williams - Dyers Lane Pond Clearance - £204.00

**Resolved and Agreed by All.**

11-12-17 **FORTHCOMING BUSINESS**

- Vacancy – Iron Acton Ward
- Internet Banking
- Job Evaluation review
- Chill wood
- Parish Meadows permission request
- Parish Maintenance required
- Annual Playground Inspection Report

Date of next meeting - 15/01/2018

There being no further business, the meeting closed at 19:36pm.

**Signed:**

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**Dated:**

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