

**MINUTES OF
IRON ACTON PARISH COUNCIL
Monday 18th September 2017**

The Meeting of Iron Acton Parish Council was held in Parish Hall commencing at 7.30pm.

Present: - Robert Lomas - Chairman, Peter Bellis, Richard Hunter, Denise Smith, John Wright, South Gloucestershire Councillor Marian Lewis and Donna Ford (Clerk)

PUBLIC PARTICIPATION

0 members of the public were present.

01-09-17 APOLOGIES FOR ABSENCE

Councillor Lynn Noble, Robert Sheppard, Brian Hackland and South Gloucestershire Councillor Dave and Pat Hockey.

02-09-17 DECLARATIONS OF INTEREST

Nothing to declare.

03-09-17 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

- Minutes of 17/07/2017 - Proposed by Councillor Hunter, Seconded by Councillor Smith
Resolved - All Agreed and signed by the Chairman.

04-09-17 SOUTH GLOUCESTERSHIRE REPRESENTATIVES REPORTS

Marian Lewis - Appendix A

05-09-17 OUTSTANDING ACTIONS

- Play Park - Snagging completed, park now open, insurance company advised of new equipment.
- Phone Box Adoption - Contract completed and sent, awaiting removal of telephone.

06-09-17 FINANCIAL REPORT

- Working Budget Report
- Monthly Financial Report
- Bank Reconciliation Report

The clerk had previously circulated the financial reports - **Noted - No Issues arising.**

Noted - VAT return for 2016/17 has been completed awaiting Bacs payment.

Noted - Awaiting External Audit, all queries completed and returned

07-09-17 PLANNING - NEW APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS

LOCATION: Mulberry House High Street Iron Acton Bristol South Gloucestershire
DESCRIPTION: Works to 1no Tilia Europea to reduce and re-shape crown back to previous points and crown lift lower branches to a canopy height of 5 meters. Situated in the Iron Acton Conservation Area. REFERENCE NO: PK17/3862/TCA - No Observations

LOCATION: 370 North Road Yate Bristol South Gloucestershire BS37 7LL DESCRIPTION:

Erection of 4no. dwellings (outline) with access to be determined. All other matters reserved.

REFERENCE NO: PK17/3833/O - No objections to infill's however concerns over the density and proximity to the neighbouring property, would recommend fewer houses.

Resolved and Agreed by All - Clerk to submit comments

08-09-17 ALLOTMENTS

- Discuss and resolve a further water trough to be installed at Station Road Allotments as requested by allotment holders - **Resolved** and Agreed by All to agree in principal, clerk to obtain quotations from a contractor. Noted - Councilor Bellis to meet with allotment

holders to advise and discuss the process for scheduling works.

- Grant permission for the allotment association to renew/refurbish the wire fence along Nibley Lane as well as making the grass bank more attractive with planting of shrubs etc - **Resolved** and Agreed by All with no objections to planting on the bank.

09-09-17 **CEMENTERY**

- Discuss and resolve request to erect a memorial - A Roberts
- Request for interment of Ashes and headstone - S Parfit / A Parfitt - Plot obtained M Russell
- Discuss and resolve request to erect a memorial - B Wintle
- Request of interment of Ashes - D Chamberlain into grave space 482

Resolved and Agreed by All - Clerk to advise

10-09-17 **LOCAL GOVERNMENT BOUNDARY COMMISSION - DRAFT RECOMMENDATION**
Resolved - Agreed by All - No action required

11-09-17 **POND DYERS LANE**

Resolved - Agreed by All -To note the advice on pond management from the Avon Wild Life Trust and arrange for the Dyers Lane Coach Pond to be managed in accordance with this advice- Clerk to arrange clearance of 75% for this year and 1/3 going forward each year.

NOTICE BOARDS

12-09-17 **Resolved** and Agreed by All to accept quotation for 2 x replacement notice boards for Iron Acton Parish at the cost of £1356.96 inclusive.

"Pursuant to the motion above, Notice Boards, Iron Acton Parish Council resolves to vire from its Reserves £656.96 to Budget Item 'Notice Boards' to cover the cost of the additional work."

PARISH MAINTENANCE

- 13-09-17
- Discuss and resolve clearance of footpath through the cemetery - **Resolved** to contact neighboring property in relation to the overhanging branches and request this is cleared back.

14-09-17 **ACCOUNTS FOR PAYMENTS**

- Clerks Wages September @ 70 Hrs Per Month
- Clerks Expenses August / September (Mileage/Heating & Lighting)
- EE - Telephone/Braoadband - £35.00 + £35.05
- Nest - S/O - £18.06 & £18.06
- Shipton Bookkeeping and Payroll LTD - £24.00 DD
- Allotment Association - subscriptions - £144
- Allotment Association - Liability Insurance - £92.58
- Quality First - £30.00
- J Hollisters 2 x Chain/Padlock - £32.00
- Water 2 Business - Nibley Lane - £164.03 - Station Road - £51.11
- Room Hire - March / May / June - £86.00
- Landscape Services - Inv No: 39956 - £744.00
- Landscape Services Inv No: 39809 - £510.00
- R Taylor - Bridge Repair - £51.01

Resolved - All Agreed

15-09-17 **FORTHCOMING BUSINESS**

- Approval of the annual accounts

- Vacancy - Iron Acton Ward

Date of next meeting - 16/10/2017

There being no further business, the meeting closed at 20:46pm.

Signed: _____

Dated: _____

Appendix A

Marian Lewis – 18/09/2017

Waste and recycling

New smaller sized black bins are to be distributed early next year. New kerbside weekly recycling system is settling down well. No figures yet on percentage increases in recycling.

New litter bags

Black bags left at roadside will not be picked up from 1st Oct. New litter picking bags will be clear for plastic and cans and blue for all other litter. Available from Street Cleansing.

Local Plan Drop-in events poster.

Nearest are Coalpit Heath on 22 Sept and Chipping Sodbury 4th Oct

MAF funding

So far I have interest from Wickwar Scouts and the Community Hall attached to the school, Green Community Travel, Rangeworthy Village Hall, Tytherington Girl Guides. If anyone knows of any other groups who would like a small grant, please let me know.

Boundary changes

Plan looks as if Ladden Brook is to be amalgamated with Iron Acton and Frampton Cottrell. It will include Rangeworthy, Bagstone, Tytherington and a part of Westerleigh. Wickwar will become part of a new ward called Sodbury Vale. This will include Acton Turville, Badminton, Little Sodbury, Horton, Hawkesbury, Wickwar and the rural part of the parish of Sodbury.

