

**MINUTES OF  
IRON ACTON PARISH COUNCIL  
Monday 16<sup>th</sup> November 2015**

The Meeting of Iron Acton Parish Council was held in North Road School commencing at 7.30pm.

Present:- Councillor Bellis ( Chairman), Councillor Noble, Councillor Sheppard, Councillor Lomas, Councillor Evans, Councillor Lewis, Councillor Hackland & Donna Beal (Clerk).

**PUBLIC PARTICIPATION**

No members of the public were present.

Councillor Sheppard advised that North Road School would carry on with the wall repairs even though they had not yet been able to raise the full amount in donations, which he has offered to cover if necessary. He also passed on the thanks of North Road School to the Parish Council for it's donation towards the project.

01-11-15 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Taylor, Councillor Smith & South Gloucestershire Councillor Dave Hockey & Pat Hockey.

02-11-15 **DECLARATIONS OF INTEREST Pecuniary/ and or Non Pecuniary**

Councillor Sheppard declared a Pecuniary interest in agenda item 10 point B.

03-11-15 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 19<sup>th</sup> October 2015 had been previously circulated. Proposed Councillor Lomas and seconded by Councillor Hackland that these minutes be adopted and signed as a true record with the amendment of 05-10-15 that "East" should be "West" end of the tennis courts and to include the Council agreed to talk to the immediate neighbours of the positioning of the teenage recreational equipment. **All Agreed.**

04-11-15 **SOUTH GLOUCESTERSHIRE REPRESENTATIVES REPORTS**

Councillor Lewis gave a verbal report and covered,

- New LED Street lighting over the next 10 years in South Gloucestershire.
- Stronger Safety Community Meetings.
- North Road School, Traffic Management.
- New Homes Bonus Grants.
- NHS Bristol.

05-11-15 **PARISH MEADOWS**

Nothing to Report.

06-11-15 **OUTSTANDING ACTIONS**

**Meadows - Maintenance Work Required** - Councillor Sheppard advised that the boundary fencing was ongoing, the tennis courts had now been sprayed and that the costing for the kickboards would be made available at the next meeting ready for a spring working party.

**Play Equipment** - The Clerk reported that the slide was currently being installed but has been causing issues due to the access and location and further work was required to enable the slide to fit to the existing mound. It was by proposed by Councillor Hackland and agreed by all that: Clerk be asked to authorise the contractor to complete the additional works to finish the job, quoted at £300. The basketball unit has been installed along with the two new benches. It was noted that the annual play inspection was due to take place this week.

**Chilwood - Maintenance Plan** - Deferred.

**Grant Funding** - Councillor Evans and the Clerk reported that an application had been completed and submitted to South Gloucestershire Council for the New Homes Bonus Grant for £15,000.00. As a result of the application there would be new policies that would need to be ratified at the next Parish Council meeting.

**Teenage Recreational Equipment** - The Clerk reported that a site meeting had been carried out and the location agreed. The equipment is now on order and the expected

installation date would be mid to end January 2016.

#### 07-11-15 FINANCIAL REPORT

Monies available as at - 1st November 2015

National Westminster Bank

Current Account £20,163.78

Reserve Account £16,866.99

#### 08-11-15 PLANNING - NEW APPLICATIONS / PRIOR NOTIFICATIONS / TREE WORKS

PT15/4637/F

Lavenham Farm Nibley Lane Iron Acton Bristol South Gloucestershire - Conversion of existing holiday let to form 1no. self contained dwelling. Object - Do not believe it is a existing holiday home - In the Green Belt Area - Access issues would potentially increase the use of a shared access onto a single track country lane - Drainage and associated matters.

PK15/4555/CLP

**All Agreed**

Iron Acton Forge Bristol Road Iron Acton South Gloucestershire BS37 9TF - Application for certificate of lawfulness for proposed change of use of land from Sui Generis to (Class B1) Business Use - Object - concerns raised at it appears to be a business set up in green belt without permission.

**All Agreed**

#### 09-11-15 FINANCIAL REGULATIONS 2015 MOTION TO ADOPT

Following the preparation of the financial regulations for Iron Acton Parish Council by Councillor Hackland, Evans and the Clerk it was reviewed and discussed and proposed by Councillor Lomas, seconded by Councillor Noble to adopt the regulations supplied based on a NALC model with the amendments:

- 6.4 remove "or in circumstances set in paragraph 5.5a by 1 member and Clerk / RFO of council."
- 11.1h change the contract of less than "£5000" to "£10,000" (typographical error).

All subsidiary documents would be considered in January 2016. **All Agreed**

Noted - Councillor Noble, Lewis, and Hackland would go on as signatories for the bank accounts.

#### 10-11-15 TREE SURGERY, THE GREEN IRON ACTON

A) To fell and grind the stump of a Norway Maple to the front of Park Cottage.

B) To re-pollard and remove the deadwood from a Norway Maple to the front of Chapel Patch.

C) To crown lift two Limes either side of the footpath to 2.5m.

D) To crown lift to 2.5m one Cherry and one Alder adjacent to Park Street.

Following a debate regarding the recommended tree works and quote received it was proposed by Councillor Lomas, seconded by Councillor Bellis to accept the quote from West Country Forestry for parts B, C & D and request that A is changed to pollard similarly to the tree in item "A" above, and renegotiate the price.

It was noted that the specified works would be publicised within the parish.

**All Agreed**

#### 11-11-15 ACCOUNTS FOR PAYMENT

- Clerks Wages November @ 70 Hrs
- Clerks Expenses November (Mileage/Heating & Lighting)
- Talk Talk - Phone & Broad band November -£42.25
- Landscape Services - £72.00
- HMRC - Tax / NI - £269.18
- Room Hire - £30.00

Proposed Councillor Bellis, seconded Councillor Sheppard, **All Agreed** that the above accounts is paid.

1047

12-11-15

**FORTHCOMING BUSINESS**

Chilwood - Report from Councillor Bellis for proposed action for a forthcoming meeting  
Standing Orders - To be reviewed following the adoption of financial regulations  
Budget - To be agreed within the December meeting

**DATE OF NEXT MEETING**

The Meeting of the Parish Council will take place on Monday 14<sup>th</sup> December 2015 in Marshall Rooms, commencing at 7.30pm.

There being no further business, the meeting closed at 21.30 pm.

**Signed:**

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**Dated:**

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