

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 16th SEPTEMBER 2013**

The meeting of Iron Acton Parish Council was held in the Marshall room at 7.30pm.

Present:- Councillor Bellis (Chairman), Councillor Heal (Vice Chairman), Councillor Lomas, Councillor Sheppard, Councillor Taylor, Councillor Tillotson, Councillor Huish & Donna Beal (Clerk).
Councillor Gawler arrived late in the meeting at 8.40pm

PUBLIC PARTICIPATION

3 Members of the public were present.

01-09-13 APOLOGIES FOR ABSENCE

Apologies were received from South Gloucestershire representative's Pat & Dave Hockey.
No Apology was received from Councillor Blanchard

02-09-13 DECLARATIONS OF INTEREST - Pecuniary/ and or Non Pecuniary

Councillor Sheppard declared a non pecuniary interest in agenda item 24.

03-09-13 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 15th July 2103 - had been circulated, Councillor clerk
Lomas proposed and Councillor Sheppard seconded that these minutes be adopted and PB
signed as a true record. CH

19th August planning committee minutes, Councillor Bellis proposed and Councillor Taylor seconded that these minutes be adopted and signed as a true record.

19th August Parish Meadows Committee minutes, Councillor Heal proposed and Councillor Huish seconded that these minutes be adopted and signed as a true record.

All agreed.

04-09-13 CHAIRMAN'S REPORT

Councillor Bellis gave a brief verbal report.

05-09-13 CLERK'S REPORT

The Clerk had circulated a written report to all councillors on tasks carried out since the last meeting this was discussed and any questions that were raised answered.

06-09-13 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Councillor Gawler gave a short verbal report

07-09-13 PARISH COUNCILLOR'S REPORTS

Councillor Sheppard gave a verbal report.

Councillor Taylor gave a short verbal report in relation to complaints received over the street clerk
lighting. It was noted the clerk would contact western power distribution for advice due to
the frequent power cuts currently being received.

08-09-13 PARISH MEADOWS COMMITTEE REPORT

Councillor Heal gave a verbal report

09-09-13 ALLOTMENTS REPORT

Councillor Taylor gave a verbal report on behalf of the allotment association.

10-09-13 FINANCIAL REPORT

The clerk had circulated a report to the Councillors showing the bank transactions since the last parish meeting.

It was noted that the budget meeting will be held at 6.30pm on Monday 18th November at

North Road Primary school.

- 11-09-13 **PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS**
PK13/2932/F - Land R/o 314 North Road Yate - Erection of 2no.detached dwellings with associated works.

OBJECT

- *No material change to the footprint of the site from the existing refused application in 2008
- * Over development of a back garden site
- *The existing house has already been considerably extended
- *Large conversion of grassed area to hard standing will equate to the loss of natural drainage
- *Part of the site in question is subject to enforcement issue due to the taking over of the ditch causing drainage issues.
- *Concerns with the width for vehicular access for the amount of property's.
- *Concerns that each of the property's may not have the facility to turn cars around.

PK13/2951/F - Stone Barn off Dyers lane Iron Acton - Conversion of stone barn farm from equestrian to residential use.

OBJECT

- * Residential development in a green belt area

PK13/3031/F - 2 Lodge Road Yate - Installation of 2no. flues. (Retrospective) Alteration to vehicular access and associated works.

NO OBJECTION

- *Comment - The Parish Council wish to ensure that the pedestrian pavement is extended westward beyond the area of dropped kerb.

PK13/3209/F - 9 Engine Common Lane Yate - Demolition of existing double garage and partial demolition of garage/gym/office to facilitate the erection of 1no. detached annex (ancillary to main dwelling) with associated works.

NO OBSERVATIONS

clerk

- 12-09-13 **PLANNING CONSENTS**
 PK13/2193/F - Erh Communications Ltd Dean rd - Erection of storage building
 PK13/1628/F - Morrisons DHL Great Western Business park - Change of use from warehouse (class B2) and warehouse (class B8) as defined in Town and country planning (use Classes) order 1987 (as amended)
 PK13/2949/PNH - 2 Chilwood close Iron Acton - Erection of single storey rear extension which would extend beyond the rear wall of the original house by 4m, the maximum height being 2.8m and the height of the eaves being 2.4m.

- 13-09-13 **PLANNING REFUSALS / WITHDRAWALS**
 None Received

- 14-09-13 **PLANNING APPEALS**
 None Received

- 15-09-13 **PLANNING ENFORCEMENT**
 None Received

- 16-09-13 **PARISH MEADOWS**
 It was agreed the clerk would book the annual playground inspection for October
All Agreed

Clerk

- 17-09-13 **AEE RENEWABLES & COMMUNITY ENGAGEMENT**
 After some discussion it was proposed by Councillor Heal and seconded by Councillor Sheppard that the item be deferred until the October meeting, to enable councillors more time to gather and read more information in relation to the community engagement. **All Agreed.**

Clerk

- It was noted that the clerk and chairman would speak to Westerleigh parish before the next meeting to gather thoughts and information PB
Clerk
- 18-09-13 **CEMETERY**
Following the receipt of a quote for a cemetery plan it was agreed that the clerk and councillor Sheppard would be given authority to negotiate with an upper limit of £200 inclusive to complete the cemetery plan. Authority could then be given to accept and commence work. **All Agreed** BS
Clerk
- 19-09-13 **HIGHWAY & STREET SCENE SERVICES**
Councillor Bellis proposed that Iron Acton Parish Council would respond to highway & street scene services that we will only require core services. It was agreed that authority would be given to Councillor Taylor & Councillor Lomas to work with the clerk and arrange the locations to reposition the litter bins to cover the areas that the dog bins will be removed from. On completion of the repositioning agreement the clerk will then instruct South Gloucestershire council. Clerk
RL
DT
- 20-09-13 **ALLOTMENTS**
It was noted the allotment association annual general meeting will be held on Saturday 12th October 2013 in the Marshall rooms at 11.30am
- 21-09-13 **NEIGHBOURHOOD PLAN**
It was agreed to defer the agenda item to the October meeting. In the meantime a working party would be formed and any correspondence received from south Gloucestershire council would be discussed after the scheduled planning meeting on the 14th October 2013. Councillor Heal and Councillor Gawler would look at neighbouring parishes and the plans already in place and bring there findings to the October meeting. Clerk
CH
HG
- 22-09-13 **MINUTES**
Following a complaint received in relation to the minutes from 17th June 2013 in respect of the title of agenda item 23.06.13. Advice was taken and it was agreed that an addition should be added to the minute in question referring to the removal of the title of the minute which is displayed on the Parish Council website. **All Agreed** Clerk
- 23-09-13 **BUS SHELTER**
It was agreed to accept the quote from chipping Sodbury glass to replace the broken panel in the bus shelter outside the Fox restaurant. **All Agreed** Clerk
- 23-09-13 **ACCOUNTS FOR PAYMENT**
- Clerks Wages August @ 70 Hrs
 - Clerks Expenses August (Mileage/Heating & Lighting) - £44.00
 - Talk Talk – Phone & Broad band August- £38.29
 - Landscape services - £728.73, £857.39, £728.73 = £2314.85
 - Clerks Wages September @ 70 Hrs
 - Clerks Expenses September (Mileage/Heating & Lighting) - £27.20
 - Talk Talk – Phone & Broad band - September-
 - Wessex Water Station Road Allotments - £60.57
 - Grant Thornton – Audit Fee - £240
 - Zurich – Insurance add on - £53.00
 - Room Hire – Parish Hall x 2 - £38
 - Viking – Stationary - £207.04
 - South Gloucestershire Council – Dog bins - £143.21
 - HMRC – Tax/NI 1st & 2nd Quarter - £152.79

- Room Hire x 2 @£20 - £40

Councillor Huish proposed seconded Councillor Sheppard that these payments be agreed and paid in full. **All Agreed** Clerk

24-09-13 **CONSIDER RECENT CORRESPONDANCE REGARDING THE FINDINGS OF ENQUIRIES INTO ALLEGATIONS AND RESOLVE WHAT ACTION TO TAKE**

Following a discussion of correspondence supplied to the Parish Council and after seeking advice a proposal was made by Councillor Bellis, seconded by Councillor Heal that a statement be included in the minutes. Councillor Sheppard left the meeting whilst a vote was taken in relation to the proposal. The vote was **carried** on 6 votes to 1. The statement reads:

Iron Acton Parish Council is aware that the investigating officer appointed by South Gloucestershire Council standards sub committee found that Councillor Sheppard had breached the code of conduct in force at that time, by seeking to improperly influence the decision of the Parish Council.

We condemn any breach of the council's code of conduct.

DATE OF NEXT MEETING

The Meeting of the Parish Council will take place on **Monday 21st October 2013** in the Parish Hall, Iron Acton, commencing at 7.30pm

There being no further business, the meeting closed at 9.51 pm.

Signed:

Dated:
