

**MINUTES OF
IRON ACTON PARISH COUNCIL
Monday 17th October 2016**

The Meeting of Iron Acton Parish Council was held in Parish Hall commencing at 7.30pm.

Present: - Robert Lomas (Acting Chair), Denise Smith, Robert Sheppard, Brian Hackland, Peter Bellis, South Gloucestershire Councillor Marian Lewis, South Gloucestershire Councillor Pat Hockey and Donna Ford (Clerk)

PUBLIC PARTICIPATION

21 members of the public were present.

Sydney Freed Holdings gave a presentation for residential development for the land at Engine Common.

01-10-16 **APOLOGIES FOR ABSENCE**

Councillor Noble

02-10-16 **DECLARATIONS OF INTEREST Pecuniary/ and or Non Pecuniary**

Councillor Hackland declared a Non Pecuniary interest in the Parish Meadows due to a shared boundary.

Councillor Sheppard declared a Pecuniary interest due to carrying out work in the Parish Meadows.

03-10-16 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

Minutes of 19th September 2016- Proposed by Councillor Sheppard, Seconded by Councillor Hackland

Resolved – All Agreed and signed by the Acting Chairman.

04-10-16 **SOUTH GLOUCESTERSHIRE REPRESENTATIVES REPORTS**

Report Marian Lewis

West of England Devolution Agreement

Nothing further to announce. Regional Mayor elections still expected May 2017.

Libraries Phase 2 consultation

Open Plus technology is being suggested. This new scheme should enable library members to access the libraries for extended hours, even when not manned by library staff. Out for consultation.

Public Payphones

BT is planning the removal of some public payphones in places where they are rarely used and where they are considered non-essential. High Street Iron Acton is on the list. Only 4 calls made last year. North Road 0 calls made last year. Consultation is online if you want to object.

Planning

School House, The British. PK16/1490/F Officers recommend refusal. Called in for consideration by the DC East Committee. Site meeting 4th November, Committee 17th November.

Storage/Distribution site at Armstrong Way: Planning application PK16/1663/O Armstrong Way. Planning Committee approved this, despite strong representations against it.

Joint Spatial Plan

A long document is to be published on 6 November presenting Housing and Jobs targets and potential locations. Also the second stage of the Joint Transport Survey. This will give the transport vision to tackle the current challenges to the network and take account of the impact of the proposed new developments.

Current evidence shows need for 102,200 homes up to 2036, covering all 4 authorities. It is

recognised that we need more affordable houses, and the current planning system does not allow for enough. Significant change in the system will be required to produce enough affordable housing.

The Transport vision naturally concentrates on main roads, public transport, Park and Rides, and the Metrobus and rail systems. It does not mention the very difficult HGV situation currently being experienced in the villages north of Yate (too insignificant?) We need Park and Ride facilities in Yate and immediate action on routes through Latteridge, Rangeworthy and Wickwar. Traffic count shows 500 HGVs go through Rangeworthy and Latteridge every day.

Member Awarded Funding

Ward councillors are now to be given £3,000 annually to award to eligible local community projects. Any group interested, should go to www.southglos.gov.uk/MAF for more information.

05-10-16 **PARISH MEADOWS**

PERMISSION TO STAGE AN EVENT

Discussed and Resolved permission to stage the below events following an application received from Acton Aid.

14th July 2017 - Mash in the Meadows

15th July 2017 - Proms in the Meadow

4th November 2017 - Guy Fawkes Night

Resolved - All Agreed

06-10-16 **OUTSTANDING ACTIONS**

Gloria Jean update - Simon Cross representing Acton Aid gave a verbal report on the work carried out on Gloria Jean as requested by the Parish Council.

- Solid pitched roof constructed
- Raised deck in the well
- All sharp metal work removed
- Replaced the windows with perspex
- Replaced the inside seating area
- Filled all holes

Advised - Acton Aid intend to paint Gloria Jean in due course and all debris will be removed from the play area.

Noted - Acton Aid would like to be present when the play inspection is carried out.

Chill Wood - Awaiting date from Neil Gazzard for the agreed scheduled work to be completed.

Councillor Sheppard advised that access would be gained for the stone wall repair at the same time as the work is completed by Neil Gazzard.

Sea Harvest - Clearance of overgrowth quote of £275.00 agreed and accepted by all, noted a donation of £75.00 would be received towards the cost of the work.

Shipton Bookkeeping - Councillor Lomas advised that he would be setting up a standing order up for the contracted clerks salary.

07-10-16 **FINANCIAL REPORT**

Monies available as at - 1st October 2016

National Westminster Bank

Current Account £14,670.38

Reserve Account £12,874.02

Noted - No Issues Arising

The Clerk provided a budget report and bank reconciliation for the 1st October 2016.

Donation - Royal British Legion - Resolved to make a donation of £250.00, Agreed by All.

- 08-10-16 **PLANNING- NEW APPLICATIONS / PRIOR NOTIFICATIONS / TREE WORKS**
 PK16/5067/F - Land at North Road Yate Bristol South Gloucestershire BS37 7LQ
 Change of use of land from agricultural to 7no. plot Travelling Show people yard with landscaping, access and associated works – Object – Outside development boundary, Traffic /Noise concerns, Detrimental impact on local amenities, No specific proposal to deal with foul sewerage.
- PK16/5518/F - The Game Farm Latteridge Iron Acton Bristol South Gloucestershire
 Erection of open fronted storage shelter – No Observations
- PK16/5434/TCA - The Old Rectory High Street Iron Acton Bristol South Gloucestershire
 Works to reduce crown of holmoak (T5-T7) by 10% and crown lift by 4 metres situated within Iron Acton conservation area– No Observations
- PK16/5493/TCA - Rannock Lodge Nibley Lane Iron Acton Bristol South Gloucestershire
 Works to fell 8no. leylandii conifer trees situated within a conservation area– No Observations
- PK16/5240/F - Beech House Yate Road Iron Acton Bristol South Gloucestershire –
 Change of use of residential (Class C3) to Bed and Breakfast (Class C1)
 (retrospective) as defined in the Town and Country Planning (Use Classes Order)
 1987 (as amended). Conversion of outbuildings to form additional bedroom units
 - No Observations
- Resolved – Agreed by All
- 09-10-16 **AUDITED ACCOUNTS 2015/16**
 Following discussions and reviewing the report received following the intermediate external audit carried out by Grant Thornton for the 2015/16 accounts it was resolved to:
- Prepare a new System of Internal Financial Controls Policy
 - Revise the Financial Regulations
 - Revise the Standing Orders
 - Write to the Appointed Internal Auditor regarding the internal audit and ask him to make comment in respect of comments made by Grant Thornton.
- Noted – The clerk advised that the Notice of Conclusion of Audit for the accounts for year ending 31st March 2016 has been displayed in line with The Accounts and Audit Regulation 2015 (SI 2015 No.234) The Local Audit and Accountability Act 2014.
- 10-10-16 **ELECTION**
 Discussed and Resolved action to be taken to fill the 1 vacancy by election and the remaining Co Option vacancies, Agreed by All.
- Leaflet every household within The Parish advising that we need to Elect a Councillor before we are able to Co Opt the remaining vacancies as advised by South Gloucestershire Elections Team
- Noted – The Clerk would prepare a leaflet to be distributed with the agreed wording proposed by Councillor Bellis.
- 11-10-16 **20 MPH EXTENSION NORTH ROAD SCHOOL ENTRANCE**
 Discussed and Resolved request from North Road School to support the extension of the beacons 20mph zone in front of the school entrance in order to enhance the safety of families – All Agreed.
- 12-10-16 **ACCOUNTS FOR PAYMENT**

- Clerks Wages October @ 70 Hrs Per Month
- Clerks Expenses October (Mileage/Heating & Lighting) £27.00
- Talk Talk – Phone & Broad band - October – £44.16
- HMRC Contributions – Employee - £69.57 + Employer –£43.94
- Landscape Services - £744.00 – Invoice Number 37582
- Shipton Bookkeeping - £20.00 – Invoice Number 100422
- Nest – S/O - £17.42
- Grant Thornton – External Audit - £240.00

Resolved – All Agreed

Noted – Councillor Lomas will set up a standing order for the Clerks basic salary

13-10-16

FORTHCOMING BUSINESS

Budget Meeting – Working party to be held at 7pm on Monday 14th November 2016

DATE OF NEXT MEETING

The Meeting of the Parish Council will take place on Monday 21st November 2016 in North Road School, commencing at 7.30pm.

There being no further business, the meeting closed at 21:42pm.

Signed:

Dated:
