

**MINUTES OF
IRON ACTON PARISH COUNCIL
Monday 18th January 2016**

The Meeting of Iron Acton Parish Council was held in Parish Hall commencing at 7.30pm.

Present:- Councillor Bellis (Chairman), Councillor Noble, Councillor Smith, Councillor Lomas, Councillor Evans, Councillor Lewis, Councillor Hackland, South Gloucestershire Councillor Dave Hockey & Donna Beal (Clerk).

PUBLIC PARTICIPATION

3 Members of the public were present.

Mike Kennan was present and gave verbal representation on agenda item 11.

01-01-16 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Sheppard, Councillor Taylor & South Gloucestershire Councillor Pat Hockey.

02-01-16 **DECLARATIONS OF INTEREST Pecuniary/ and or Non Pecuniary**

None declared.

03-01-16 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 14th December 2015 had been previously circulated. Proposed Councillor Bellis and seconded by Councillor Noble that these minutes be adopted and signed as a true record. **All Agreed.**

04-01-16 **SOUTH GLOUCESTERSHIRE REPRESENTATIVES REPORTS**

Councillor Hockey gave a verbal report and covered,

- Budget meetings at South Gloucestershire Council
- Waste Management Forum
- Frampton Cotterell youth clubs
- Street lights

05-01-16 **PARISH MEADOWS**

Following a debate it was proposed by Councillor Lewis that a monthly inspection would be made at the Parish Meadows on the play equipment and a tick list and inspection form completed on a rotated basis by all Councillors. **All Agreed.**

It was noted that Councillor Lewis would make the first inspection.

06-01-16 **OUTSTANDING ACTIONS**

Parish Meadows - Maintenance work required - It was noted the chains on the swings needed replacing, it was agreed that the Clerk would go ahead and price replacements and installation and authorise under the Clerk's remit of essential maintenance.

Teenage Recreational Equipment - The Clerk advised that the installation of the new equipment had begun before Christmas but had stopped due to the wet ground conditions. Once the ground had improved the installation would be completed. It was noted that disabled access would be required to access the new equipment and the Clerk would research the requirements and costing. The Clerk will also enquire on costing for a new bin to be sited at the teenage equipment.

Grant Funding - The Clerk advised that an application had been made to the New Homes Bonus for funding towards the children's play park.

Tree Works - Village Green - Councillor Bellis advised that he would contact the contractor for a update.

07-01-16 Monies available as at 1st January 2016

National Westminster Bank

Current Account £10,572.74

Reserve Account £16,868.43

08-01-16 **PLANNING- NEW APPLICATIONS / PRIOR NOTIFICATIONS / TREE WORKS**

Land Adjacent To The Fox Broad Lane Yate Bristol South Gloucestershire
Erection of 9no. dwellings. (Approval of reserved matters to be read in conjunction with
Outline planning permission PK15/0671/O).
PK15/5286/RM

Concerns over nature of boundaries, clarification of boundary treatment between
development site and land by the Fox pub, concerns over noise /lighting and visual
impact. **All Agreed**

09-01-16 **GLORIA JEAN**

Following a lengthy debate it was proposed by Councillor Bellis that the Parish Council
was not in favour of installing a pitched roof on the top of Gloria Jean as previously
discussed. It was agreed that the following requests would be made to Acton Aid to
comply with the insurance company request to act on the points raised following the
annual playground inspection.

- 1) Remove rails around the roof of the cabin.
- 2) Investigate and install suitable matting to the deck of the boat to comply with the fall
height regulations.
- 3) Cover the filled holes with suitable material e.g. fibre glass or metal depending on the
surrounding area.

It was agreed by all that Councillor Bellis and Lomas would liaise with Acton Aid over the
requirements made, resolve and report back.

It was noted that Gloria Jean would remain fenced off and out of action until the necessary
work is completed. **All Agreed.**

10-01-16 **EQUALITY & DIVERSITY POLICY / SAFEGUARDING POLICY**

Differed

11-01-16 **POLICIES SITES & PLACES PLAN**

Agreed by All to adopt and submit the answers prepared following a recent working
party and submit the response documentation to South Gloucestershire Council.

12-01-16 **REQUEST TO STAGE A EVENT - PARISH MEADOWS**

Discuss and resolve application received from Acton Aid to stage events:

- Mash in the Meadow - Friday 1st July 2016
- Proms in the Meadow - Saturday 2nd July 2016
- Bonfire Night - Saturday 5th November 2016

Deferred awaiting confirmation of public liability insurance.

13-01-16 **RISK REGISTER / STANDING ORDERS / ASSET REGISTER**

Risk Register - Following the circulation of the prepared documentation it was proposed
by Councillor Bellis to adopt the Risk Register as amended. **All Agreed**

Standing Orders - Following the circulation of the prepared documentation it was
proposed by Councillor Lomas to remove section J and adopt, the vote was carried with 6
in favour and 1 abstention.

Asset Register - Following the circulation of the prepared documentation it was proposed
by Councillor Bellis to adopt the Asset Register as amended. **All Agreed**

14-01-16 **LAND AT NIBLEY LANE / ALGARS DRIVE**

No action required

15-01-16 **ACCOUNTS FOR PAYMENT**

- Clerks Wages January @ 70 Hrs
- Clerks Expenses January (Mileage/Heating & Lighting)
- Talk Talk - Phone & Broadband January - £43.44
- Room Hire - £20.00
- G.B. Sport & Leisure - £90.00
- McAfee - Internet Security - £62.99
- Mr Site - Website renewal - £105.00

Proposed Councillor Bellis, seconded Councillor Bellis, **All Agreed** that the above accounts
are paid.

1052
16-01-16

FORTHCOMING BUSINESS

Chill Wood - Report from Councillor Bellis for proposed action for a forthcoming meeting

DATE OF NEXT MEETING

The Meeting of the Parish Council will take place on Monday 15th February 2016 in North Road School, commencing at 7.30pm.

There being no further business, the meeting closed at 22.10 pm.

Signed:

Dated:
