

**MINUTES OF  
IRON ACTON PARISH COUNCIL  
Monday 19<sup>th</sup> September 2016**

The Meeting of Iron Acton Parish Council was held in Parish Hall commencing at 7.30pm.

Present: - Robert Lomas (Acting Chair), Denise Smith, Lynn Noble (Acting Clerk), Robert Sheppard, Brian Hackland and South Gloucestershire Councillor Marian Lewis.

**PUBLIC PARTICIPATION**

2 members of the public were present plus councillor Sheppard sat in the public area to read out a letter from North Road School Head Teacher.

**01-09-16 APOLOGIES FOR ABSENCE**

Donna Ford (Clerk/Holiday) and Councillor Peter Bellis (unwell) Acting Chair Lomas reported that Councillor Dave Taylor had resigned due to health reasons which has been accepted, Councillor Smith asked that the Parish Council send Councillor Taylor a letter thanking him for all his work and efforts, this was AGREED BY ALL to ask the clerk to send the letter.

**02-09-16 DECLARATIONS OF INTEREST Pecuniary/ and or Non Pecuniary**

Councillor Hackland declared a Non Pecuniary interest in the Parish Meadows due to shared boundary.

Councillor Sheppard declared a Pecuniary interest due his carrying out work in the Parish Meadows.

**03-09-16 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

Minutes of 18<sup>th</sup> July 2016-- Proposed by Councillor Noble seconded by Councillor Lomas

Minutes of 15<sup>th</sup> August 2016 - Proposed by Councillor Noble seconded by Councillor Lomas

**Resolved - All Agreed** and signed by the Acting Chairman.

**04-09-16 SOUTH GLOUCESTERSHIRE REPRESENTATIVES REPORTS  
Report Marian Lewis**

**West of England Devolution Agreement** is still on track to go ahead. The consultation results and the combined plans for the region have now gone to the Secretary of State for Communities and Local Government for final decision. Regional Mayor elections expected May 2017.

**Libraries**

Councillors have just had a demonstration of a possible new library opening scheme - Open Plus technology. This new scheme should enable library members to access the libraries for extended hours, even when not manned by library staff. Out for consultation soon. Much favoured by officers and councillors.

**Public Payphones**

BT is planning the removal of some public payphones in places where they are rarely used and where they are considered non-essential. List of boxes to be considered for closure will be published soon, followed by a public consultation period.

## **GCSE Results**

57% of students have achieved 5 GCSEs at A\*-C grades. 4% improvement. Eight schools have achieved over 10% improvement on last year's results. This is excellent news for S Gos.

## **Syrian Refugees**

S Gos is committed to taking 84 Syrian refugees over the next 4 years. A project team is in place to ensure that all of their needs are met. 2 properties are already made available and two families will move in this month.

## **Storage/Distribution site at Armstrong Way**

Planning application PK16/1663/O Armstrong Way. Clearly contentious, as there will be an increase in the heavy vehicle traffic along the Latteridge Road and the Wotton Road. The application comes before the Planning committee on Thursday 22 September.

05-09-16

## **PARISH MEADOWS**

AC Lomas said that the council should engage someone to clear and tidy the area of meadow land between the brook and the garden boundary of "Sea Harvest" as the brambles and weeds on our land is now growing through to the garden of the house "Sea Harvest" the Parish has money in the general maintenance budget, Councillor Sheppard said he would ask Landscaping Services to look at doing this it was agreed by all to let him go ahead with this up to the sum of £ 200.00. Proposed by Councillor Noble Seconded by Councillor Lomas- ALL AGREED

Councillor Sheppard reported that the contractor we agreed to have the small jobs in the play area and tennis courts has been busy over the last 6 weeks he has replaced all the boards in the tennis courts, cleared the brambles from the outside edge of the tennis courts, replaced the roof, and the broken step of the small play house also the stream has been cleared of stones, rubbish, and weeds.

Councillor Sheppard also reported that more work needs to be done as the slide needs building up around its supports he still has the ground cover supports that the Parish Council bought last year for this type of job in the playground area plus the covert still needs clearing at the grate this needs to be done soon as it will affect the rise in the water levels in the winter, also there is a fallen tree that needs to be sorted and cut back this can then be placed ready for the Bonfire, and that the non-slip matting needs steam cleaning he can get this done

Councillor Sheppard advised that we need a rubbish bin in the tennis court area as people are just throwing their rubbish on to the grass, it was agreed that the clerk would approach South Gos Council to provide one and to empty it as they already empty the one in the playground area

In the meantime, Councillor Sheppard will provide one and empty it. We will endeavour to get all these jobs done before end of October.

06-09-16

## **OUTSTANDING ACTIONS**

Gloria Jean update, - Nobody from Acton Aid has been in touch with Parish Council, Councillor Hackland reported that the boat has since been vandalised and personally thinks it is currently unsafe. Councillor Lomas will ring Simon Cross (Acton Aid) and ask what / when they intend to finish the work – ALL AGREED

## FINANCIAL REPORT

Monies available as at 1st September 2016  
National Westminster Bank  
Current Account £6,601.56  
Reserve Account £12,873.49

Noted - No Issues Arising

The Clerk provided a budget report and bank reconciliation for the 1st September 2016.

Noted - The Annual Return 2015/16 has been submitted for an Intermediate External Audit and no update had been received to date.

### 08-09-16 **PLANNING- NEW APPLICATIONS / PRIOR NOTIFICATIONS / TREE WORKS**

PK16/5071/PNGR-Old Milking Parlour Folly Road Iron Acton,

Prior notification of change of use from Agricultural Building to Single residential dwelling (class C)

ALL Agreed the Parish Council has No Observations.

PK16/4890/O- Land to rear of Holmelea House Tanhouse Lane Yate

Erection of 7 detached dwellings (outline) with access and layout to be determined,

Parish Council Object for the following reasons

This would be outside the settlement Boundary, a lack of local amenities, with the two local schools being North Road Primary-at least 1 ½ miles away along a very busy road and Brimsham Park Secondary School being at least 2 miles away there is no public footpath and no room to make one, in an isolated position down a narrow lane, infrequent bus services and Tanhouse Lane is part of the Avon Cycle way and these are not affordable housing for local people. All Agreed the Parish Council OBJECTS to this application

PK16/4722/F - 9 Engine Common Lane Erection of first floor extension -All agreed the parish Council has no observations

PK16/4747/F - Land off Larks Lane Iron Acton Erection of power generation compound.

Parish Council would like to be kept up to date with plans, and would like to know more about noise levels. But at this time All agreed the Parish Council has no other Observations.

PK16/4660/F Turnpike House Station Road Iron Acton -Demolition of existing extension & Erection of single storey extension

Parish Council still concerned about size addition to what was a small cottage and now seems to be in excess of permitted percentage. All agreed the Parish Council has this observation.

PK16/5182/TRE5 Chestnut springs mission Road Iron Acton works to 1 Oak Tree covered by TPO thin by 20% and lift crown - All agreed the Parish Council has no observations.

### 09-09-16 **ANNUAL EMPLOYEE ASSESSMENT (CONFIDENTIAL ITEM)**

Councillor Lomas reported that he had with assistance of Councillor Noble carried out a staff appraisal interview with the Council Clerk.

He reported in confidence on that discussion.

Arising from that discussion, it became apparent that the present salary payment system

was a source of payment delay, and that the Council would normally have honoured the NJC agreed "cost of living" salary adjustment which is effective from 1st April 2016. Consequently it was proposed by Councillor Lomas, seconded by Councillor Noble that: The Council should set up a monthly standing order at the bank to pay the Clerk's basic 70 hrs salary. Any additions needing to be paid would continue to be via cheque. On the vote: Agreed unanimously.

It was also proposed by Councillor Lomas, seconded by Councillor Noble that: The NJC salary agreement (2016-2018) be honoured by Iron Acton Parish Council. Consequently, any back pay require should be paid as soon as practicable. On the vote: Agreed unanimously.

Councillor Lomas agreed to liaise with Shipton Bookkeeping to facilitate the salary payment changes.

10-09-16 **ACCOUNTS FOR PAYMENT**

- Clerks Wages August & September @ 70 Hrs Per Month
- Clerks Expenses August & September (Mileage/Heating & Lighting) £52.00
- Talk Talk – Phone & Broad band August / September – £42.59 & £42.06
- Shipton Book Keeping - £80.00
- Landscape Services - £882.00, £510.00 & £978.00 = £2370.00
- Quality First - £30.00
- Wessex Water – £30.39 & £90.94
- Nest – July -£17.42 August £17.42
- Westwood Property Developments – Parish Meadows Work - £720.00

Councillor Lomas went through accounts to be paid and asked councillor Sheppard to leave the room whilst we discussed the bill for the work he has done in the meadows the council agreed to pay for all the work and materials he had to buy he was then called back in and all the accounts were agreed to be paid – ALL AGREED

**Resolved – All Agreed**

11-09-16 **FORTHCOMING BUSINESS**

Nothing to report

**DATE OF NEXT MEETING**

The Meeting of the Parish Council will take place on Monday 17<sup>th</sup> October 2016 in Parish Hall, commencing at 7.30pm.

There being no further business, the meeting closed at 21:50pm.

**Signed:**

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**Dated:**

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