

**MINUTES OF MEETING OF  
IRON ACTON PARISH COUNCIL  
MONDAY 20<sup>th</sup> January 2014**

The meeting of Iron Acton Parish Council was held in Village Hall at 7.30pm.

Present:- Councillor Bellis ( Chairman) Councillor Taylor, Councillor Lomas, Councillor Tillotson, & Donna Beal (Clerk).

**PUBLIC PARTICIPATION INCLUDING REPORTS FROM SOUTH GLOUCESTERSHIRE COUNCILLORS**

"Cllr David Hockey gave a verbal report on the SGC Renewables Policy, mentioning that consultation comments need to be submitted by March.

Simon Cross spoke on future plans for Iron Acton Community Cinema.

Jason Haselhan spoke on Acton Aid plans for events in the Parish Meadows and the intention to apply for a premises licence for the Parish Meadows."

**01-01-14 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Blanchard, Councillor Heal (Vice Chairman) Councillor Sheppard, Councillor Gawler, Councillor Huish & South Gloucestershire representative Pat Hockey

**02-01-14 DECLARATIONS OF INTEREST - Pecuniary/ and or Non Pecuniary**

Councillor Tillotson - Non Pecuniary - Agenda item 11 - Acton Aid Member

**03-01-14 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 9<sup>th</sup> December 2103 - had been previously circulated, it was proposed that these minutes be adopted and signed as a true record **All Agreed** clerk chair

The minutes of the previous Parish Meadows Committee meeting held on 9<sup>th</sup> December 2103 - had been previously circulated, it was proposed that these minutes be adopted and signed as a true record **All Agreed**

**04-01-14 PARISH MEADOWS**

Nothing to report

**05-01-14 UPDATE ON PREVIOUS ACTIONS / RESOLVE ANY ACTIONS ON OUTSTANDING ACTIONS**

Nothing to report

**06-01-14 FINANCIAL REPORT**

|                            |                 |                   |
|----------------------------|-----------------|-------------------|
| National Westminster Bank: | Current Account | <b>£18,797.04</b> |
|                            | Reserve Account | £ 160.90          |

**07-01-14 PLANNING APPLICATIONS / PRIOR NOTIFICATIONS / TREE WORKS**

PK13/4713/F - 13 Engine Common Lane - Erection of annexe ancillary to main dwelling

**NO OBSERVATIONS**

PK13/4319/F - Unit 4 Armstrong Way, Yate - Replacement of existing cladding and alterations to elevations and roofline to facilitate change of use from class B1 and B2 to offices, meeting rooms, conference/training facilities, building merchant, workshops, storage of plant, machinery and builders materials. Creation of additional access on North Road, erection of 2.4 metre high boundary fencing and associated works.

**NO OBSERVATIONS**

PK13/4725/F - Chestnut springs mission road – Loft conversion with 3no. Pitched roof dormers to the front elevation to facilitate loft conversion.

**NO OBSERVATIONS**

PK14/0056/F - Land at Lower Farm Latteridge Road BS379TN – Erection of stables and storage area and construction of manege.

**NO OBSERVATIONS**

PT14/0070/TCA - Dean Lodge High Street Iron Acton – Works to fell 1no. Sycamore, 1no. Ash and 2 no. Leyland Cypress trees situated within the Iron Acton Conservation Area.

**NO OBSERVATIONS**

**ALL AGREED**

Clerk

08-01-14 **PLANNING CONSENTS**

PK13/3790/LB / PK13/3749/F - Vine Cottage Wotton Road – Erection of two storey rear extension and associated works to provide additional living accommodation. Erection of retaining walls in rear garden.

PK13/4138/F - 370 North Road – Erection of first floor extension and balcony and a single storey rear extension to facilitate additional living accommodation.

09-01-14 **PLANNING REFUSALS / WITHDRAWALS**

None Received

10-01-14 **PLANNING APPEALS**

None Received

11-01-14 **PLANNING ENFORCEMENT**

None Received

12-01-14 **ACTON AID**

Following a discussion it was agreed to give permission for Acton Aid to use the parish meadows for:

Mash in the Meadows – Friday 27<sup>th</sup> June 2014

Proms in the Meadows – Saturday 28<sup>th</sup> June 2014

Bonfire Night – Saturday 8<sup>th</sup> November 2014

It was acknowledged and discussed that Acton Aid will be applying for a premises licence to cover events in Iron Acton Parish Meadows. It was proposed by Councillor Bellis, seconded by Councillor Taylor to give full support in whatever means necessary in relation to the licence application. **All Agreed**

13-01-14 **BIG SPRING CLEAN 2014**

Following information received it was agreed to give the clerk executive power after receiving confirmation from councillors to complete the acceptance form / or not to complete as necessary. – The clerk will also contact local organisations within the village and advise of the scheme. **All Agreed**

Clerk

14-01-14 **VILLAGE GREEN NO PARKING SIGNS**

It was resolved to purchase 2 x new no parking signs for Latteridge Green, Councillor Heal will arrange siting and installation of the new signs. **All Agreed**

15-01-14 **INDEPENDENT AUDITOR**

After receiving a quote for the internal audit for 2014 it was agreed to accept the quote of £90. **All Agreed**

Clerk

16-01-14 **AEE RENEWABLES**

Following correspondence received in relation to the application made to South

Gloucestershire Council under section 38 – Defra’s consent to carry out any restricted works on land registered as common land it was agreed to submit the following comments:

- To ensure proper access to residents at all stages of works
- No spoil is to be deposited on Latteridge Green
- No contractors to be parked at any time on village green
- Ensure the grass verge is properly reinstated.

**All Agreed**

Clerk

17-01-14 **CLERK AUTHORISATION**

It was resolved to give the clerk authorisation to escalate complaints to South Gloucestershire council where a item has previously been reported to south Gloucestershire council by an individual but insufficient action has taken place. **All Agreed**

Clerk

18-01-14 **ACCOUNTS FOR PAYMENT**

- Clerks Wages December @ 70 Hrs
- Clerks Expenses December (Mileage/Heating & Lighting) - £32.00
- Talk Talk – Phone & Broad band December- £38.86
- Allotment Association – Room Hire - £20
- Mr Site – Website renewal – £105.00
- Room Hire – Marshall Rooms - £20.00
- South Gloucestershire Council – Dog bin empty - £99.14
- Room Hire – Parish Hall - £19.00
- Quality First Cleaners – Bus Shelter Clean - £30

Councillor Bellis proposed seconded Councillor Taylor that these payments be agreed and paid in full. **All Agreed**

Clerk

**DATE OF NEXT MEETING**

The Meeting of the Parish Council will take place on **Monday 24<sup>th</sup> February** in North Road Primary School, Iron Acton, commencing at 7.30pm

There being no further business, the meeting closed at 9.01 pm.

**Signed:**

**Dated:**

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