

**MINUTES OF
IRON ACTON PARISH COUNCIL
Monday 20th June 2016**

The Meeting of Iron Acton Parish Council was held in Parish Hall commencing at 7.30pm.

Present:- Councillor Noble, Councillor Hackland, Councillor Sheppard, South Gloucestershire Councillor Lewis, Councillor Smith, Councillor Lomas (Acting Chairman), South Gloucestershire Councillor Pat Hockey & Donna Beal (Clerk).

PUBLIC PARTICIPATION

1 member of the public was present

01-06-16 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bellis, Councillor Taylor & South Gloucestershire Councillor Dave Hockey.

Councillor Lomas informed Iron Acton Parish Council that Councillor Marian Lewis had sent an email which was received on 18th May 2016 in which she tendered her resignation. Councillor Lomas advised that the resignation takes effect upon receipt by the Chairman, this has been acknowledged to Councillor Marian Lewis with regret, and thanks given for the work she had done.

Councillor Lomas informed Iron Acton Parish Council that Chairman Councillor Bellis had sent an email which was received on 17th June 2016 in which he tendered her resignation as Chairman; Councillor Bellis will still remain a Councillor. Councillor Lomas advised that the resignation takes effect upon receipt of all Councillors; this has been acknowledged to Councillor Bellis with regret, and thanks given for all the hard work, time and dedication given as Chairman.

It was noted that Vice Chairman Councillor Lomas will be Acting Chairman until a new Chairman is elected.

02-06-16 DECLARATIONS OF INTEREST Pecuniary/ and or Non Pecuniary

Councillor Hackland declared a Non Pecuniary interest in the Parish Meadows due to shared boundary.

03-06-16 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 16th May 2016 had been previously circulated. Proposed Councillor Sheppard and seconded by Councillor Noble that these minutes be adopted and signed as a true record. **Resolved - All Agreed** and signed by the Acting Chairman.

04-06-16 SOUTH GLOUCESTERSHIRE REPRESENTATIVES REPORTS

South Gloucestershire Councillor Marian Lewis provided the following report:
West of England Devolution Agreement. On offer seems to be the best deal in the country: over £1bn over 30 years for transport, adult education and development of skills for local industries, and also including £3.1M to increase highways maintenance funding. N Somerset has voted not to take part in the W of E Devolution Agreement, but the amount of funding has not been reduced. The other three authorities will be making their final decisions on the plan in the next few weeks.

Waste and Recycling: Final proposals for reorganising collections to be put to the Committee in July.

Closure of Kingswood Civic Centre - it seems that a large organisation has expressed interest in renting a large part of the KCC - which would mean that re-location of staff to Badminton Rd could still happen, but Training rooms, council chamber and OSS could remain. The rent would cover a good part of the loss being incurred by having unused space in both buildings.

Online consultation - IA school - keep clear signs, markings, and dropped kerb crossing place. Sign will read 'No stopping Mon-Fri 8AM - 5PM on entrance markings.

North Road getting ready for complete surface dressing. Next week. Weather dependant!
South Gloucestershire Councillor Pat Hockey gave a verbal report covering:

- Devolution
- Latteridge Road closure scheduled for later in the summer for resurfacing
- PSPP Update

05-06-16 **PARISH MEADOWS**

Nothing to Report

06-06-16 **OUTSTANDING ACTIONS**

Grant Funding – Councillor Smith reported that 1 application was being looked at and will be completed if viable.

Chill Wood – It was noted that 2 days work has now been completed as agreed, Clerk to arrange a meeting at Chill Wood with the contractors.

Gloria Jean – It was reported that the soil level had been raised around the boat, Clerk to make a formal request to Acton Aid for schedule of works.

07-06-16 **FINANCIAL REPORT**

Money Available as of 1st June 2016

National Westminster Bank

Current Account - £12,747.84

Reserve Account - £12,871.87

Noted – No Issues Arising

The Clerk provided a budget report and bank reconciliation for the 1st June 2016, it was noted that the clerk would revise the budget with Councillor Hackland and Lomas.

Noted – The Annual Return 2015/16 has been submitted for an Intermediate External Audit.

08-06-16 **PLANNING- NEW APPLICATIONS / PRIOR NOTIFICATIONS / TREE WORKS**

PK16/3296/TCA – Algars Manor Station Road, Iron Acton Bristol – Works to fell 1no. Yew Tree situated within Iron Acton Conservation Area – No Observations

PK16/3114/F – Land at Holly Hill, Holly Hill Iron Acton – erection of 1no.dwelling with access and associated works – Support - In view of the nature of site it would appear to be a suitable infill with an appropriately designed dwelling which would complement the street scene.

Resolved – All Agreed

09-06-16 **EMPLOYMENT OF PARISH COUNCIL HANDYPERSON**

Deferred - Pending reports / costing

10-06-16 **FIXED ASSET REGISTER**

The clerk had provided an up to date Asset Register, it was Resolved to Accept the Asset Register as amended. Agreed by All

11-06-16 **OFFICE EQUIPMENT**

Discussed and Resolved to purchase new office equipment for the Clerk, Proposed Councillor Hackland, Seconded Councillor Sheppard due to the breakdown of the Laptop and the need for a new printer. The clerk provided a quotation for £888.50 inclusive dated May 27th 2016 which included:

- Laptop
- Multifunction Printer
- Wireless Mouse / Keyboard
- Microsoft Office Home and Business 2016

It was noted that the quotation may fluctuate due to on the day prices supplied and availability of equipment; it was Agreed by All to purchase the necessary equipment.

12-06-16 **ACCOUNTS FOR PAYMENT**

- Clerks Wages June @ 70 Hrs

1077

- Clerks Expenses June (Mileage/Heating & Lighting) - £39.20
- Talk Talk – Phone & Broad band June - £45.04
- Room Hire – North Road School - £30.00
- Room Hire – Parish Hall x 2 - £40.00
- Landscape Services - £486.00
- GM Computing - £20.00
- Silverback Arboriculture Consultancy - £1,200.00
- Bus Shelter Clean - £30.00
- South Gloucestershire Council – 2 X Green bin subscription - £60.00

Proposed Councillor Lomas, Seconded Councillor Sheppard that the above accounts are paid.

Resolved – All Agreed

13-06-16 **FORTHCOMING BUSINESS**
Clerks Annual Appraisal

DATE OF NEXT MEETING

The Meeting of the Parish Council will take place on Monday 18th July 2016 in Parish Hall, commencing at 7.30pm.

There being no further business, the meeting closed at 9pm.

Signed:

Dated:
