

**MINUTES OF
IRON ACTON PARISH COUNCIL
Monday 21st November 2016**

The Meeting of Iron Acton Parish Council was held in North Road School commencing at 7.30pm.

Present: - Robert Lomas (Acting Chair), Lynn Noble, Robert Sheppard, Brian Hackland, Peter Bellis, South Gloucestershire Councillor Dave Hockey and Donna Ford (Clerk)

PUBLIC PARTICIPATION

0 members of the public were present.

01-11-16 **APOLOGIES FOR ABSENCE**

Councillor Smith, South Gloucestershire Councillor Marian Lewis and Pat Hockey

02-11-16 **DECLARATIONS OF INTEREST Pecuniary/ and or Non Pecuniary**

Councillor Hackland declared a Non Pecuniary interest in the Parish Meadows due to a shared boundary.

03-11-16 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

Minutes of 17th October 2016- Proposed by Councillor Bellis, Seconded by Councillor Lomas

Resolved - All Agreed and signed by the Acting Chairman.

04-11-16 **SOUTH GLOUCESTERSHIRE REPRESENTATIVES REPORTS**

Report Marian Lewis

Devolution

The whole plan is now going ahead. BaNES and Bristol and South Glos Councils have all voted in favour of the Devolution Deal, and we shall be electing a Regional Mayor in May.

Merlin Housing

Facing constraints over Right to Buy, Universal Credit, 1% rent reduction. Forecast that they will not be able to provide 1 new house for each property sold on 'right to buy' scheme.

Post Office in North Road went live on 17th and there was a Grand Opening on Sat 22 at 1100. Luke Hall was there and a representative from 'pub is the hub' a support organisation which has provided some funding to see this project start. Since then trade has been brisk, both for the shop and the Post Office.

BT payphones:

Proposal to remove 93 in S Glos. Many public payphones no longer or very rarely used, so clearly not sustainable. Understand there is a move to take over responsibility for the old phonebox in Iron Acton?

Libraries:

Open Plus is being trialled at Bradley Stoke Library. Community Libraries would be staffed by volunteers and supported by SGC IT and a book supply/exchange service.

Member Awarded Funding.

This replaces the Community Grant Scheme. Each member has £3000 pa to give to projects locally. Greatest snag is that members cannot fund any organisation for which they work! So for me that cuts out Rangeworthy Parish Hall, Rangeworthy Parish Council, North Road School, Green Community Travel! Application forms are on the website as well as advice on who may apply and what type of project would be considered. Meantime I have £3000 to spend before March 31st. Please help me to identify groups who could benefit from a small grant.

Consultation on the Budget for 2017/18

S Glos anticipates spending £514m in the next financial year. During the last 6 years S Glos has reduced spending by £63m through efficiencies. A further saving of £14m is identified up to 2019/20. Last year council tax went up by 3.99%. The proposal is to repeat this next year. Please make your views known on the Consultations page of the S Glos website.

05-11-16 **PARISH MEADOWS**
Nothing to report

06-11-16 **OUTSTANDING ACTIONS**

Gloria Jean update - Awaiting 2016 playground inspection.

Chill Wood - Awaiting date from Neil Gazzard for the agreed scheduled work to be completed.

Councillor Sheppard advised that access would be gained for the stone wall repair at the same time as the work is completed by Neil Gazzard.

Sea Harvest - Completed

Shipton Bookkeeping - S/O Set up for clerk's wages

Grant Funding - Clerk has prepared and submitted an application to the lottery for the awards for all for £10,000.00. This application has been sent back twice requesting further details including 3 separate quotes for play equipment specified in the application, which was obtained by other play equipment providers. The clerk chose equipment from the designs that were drawn up and went with the most popular items for the budget for the grant, which include a basket swing, merry go roundabout, apex climbing frame, monkey bars and a rope tunnel. The clerk has received an email confirmation confirming they have all the information required and it's a case of wait and see, A lot of time has been put into the application and thanks goes to Denise Smith for help with the initial application, hopefully the time spent will pay off if the grant gets accepted.

The clerk has also spoken with a lady in regards to a further grant in relation to Tesco, the application has been completed and returned, now pending a decision.

The clerk has also received the application forms from Marian Lewis in regards to applying for the member awarded funding of with there is a potential to raise further funds if our project is accepted, this application has also been completed.

07-11-16 **FINANCIAL REPORT**

Monies available as at -	1st November 2016
National Westminster Bank	
Current Account	£12,360.84
Reserve Account	£12,874.02

Noted - No Issues Arising

The Clerk provided a budget report and bank reconciliation for the 1st November 2016.

08-11-16 **PLANNING- NEW APPLICATIONS / PRIOR NOTIFICATIONS / TREE WORKS**

LOCATION: Little Orchard The British Yate Bristol South Gloucestershire
DESCRIPTION: Conversion of double detached garage and erection of side extension to form self-contained holiday let accommodation

REFERENCE NO: PK16/5472/F- **No Observations**

LOCATION: Algars Mill Frampton End Road Iron Acton Bristol South Gloucestershire

DESCRIPTION: Works to various trees as stated on description of works schedule on application form all trees situated within the Iron Acton Conservation Area

REFERENCE NO: PK16/5995/TCA - **No Observations**

LOCATION: 10 High Street Iron Acton Bristol South Gloucestershire BS37 9UG

- DESCRIPTION: Works to crown reduce 1no. Silver Birch tree back to previous points covered by Tree Preservation Order TPO0773 dated 5th September 2012
- REFERENCE NO: PK16/5565/TRE - **No Observations**
- LOCATION: Unit 58 And 59 Beaches Industrial Estate Waverley Road Yate South Gloucestershire
- DESCRIPTION: Display of 5no. non illuminated fascia signs.
- REFERENCE NO: PK16/5966/ADV - **No Observations**
- LOCATION: Holly Hill Farm Holly Hill Iron Acton Bristol South Gloucestershire
- DESCRIPTION: Prior notification of the intention to erect an agricultural building for the storage of fodder and machinery.
- REFERENCE NO: PK16/5617/PNA - **No Observations**

09-11-16 **SYSTEM OF INTERNAL CONTROLS**

Resolved to Adopt System of Internal Controls Policy November 2016 as recommended by Grant Thornton, External Auditors

Pursuant to the above motion, **Resolved** to Adopt the Revised documents in line with NALC Recommendations for 2016:

- Financial Regulations November 2016
- Standing Orders November 2016

All Agreed

10-11-16 **WEST OF ENGLAND JOINT STRATEGIC PLAN**

Following discussion and the information received it was **Agreed by All** that councillor Lomas and Hackland would hold a working party to comply a response for the consultation to be agreed at the December meeting.

11-11-16 **CHAIRMAN'S CHAIN OF OFFICE**

Resolved the engraving onto the chain the names of past Chairmen and authorise the required expenditure, estimated to be approximately £3 per name, vote carried on majority verdict of 4/5 for.

12-11-16 **TELEPHONE BOX IN IRON ACTON VILLAGE**

The Parish Council notes with regret BT's decision to withdraw services from its public telephone call box in Iron Acton village; Resolved to support and endorses plans to "adopt" the telephone box and retain it for alternative use - All Agreed

13-11-16 **NIBLEY LANE/HOPE ROAD JUNCTION**

Discussed and Resolved proposals T418-155-01 to introduce lengths of 10m of advisory keep clear markings on each approach to the junction to deter parking and to comply with Rule 243 of the Highway Code which states that vehicles 'DO NOT' stop or park: Opposite or within 10 metres (32 feet) of a junction, except in an authorised parking space providing they include the opposite side of the road also - All Agreed

PRECEPT 2017/18

14-11-16 Following the working party held to agree the budget for the forth coming financial year it is resolved to precept £44,000.00 for 2017/18 - Resolved, All Agreed

Note - The precept request is higher than previous years due to a capital project plan of £10,000 for the children's playground and £4,000 for the ongoing management plan for Chill Wood. Iron Acton Parish Council has used funds from the reserves held over the previous years to keep the precept down, but is unable to do so this year.

IRON ACTON CEMETERY

- REQUEST FOR EXCLUSIVE RIGHTS OF BURIAL

1093

15-11-16 "Mr & Mrs Arthur John Seymour – Purchase a grave space within Iron Acton Cemetery with exclusive burial rights for 75 years." – Resolved, All Agreed

- MEMORIAL REQUEST

Lawrence & Jamie Maciver Memorial permission to replace an existing memorial within the cemetery – Resolved, All Agreed

ACCOUNTS FOR PAYMENT

- 16-11-16
- Clerks Wages November @ 70 Hrs Per Month
 - Clerks Expenses November (Mileage/Heating & Lighting) - £51.20
 - Talk Talk – Phone & Broad band - November – £39.02
 - Nest – S/O - £20.36
 - Landscape Services – Invoice No: 37869 - £330.00
 - Shipton Bookkeeping and Payroll LTD – Invoice No- 100423- £33.50
 - Landscape Services – Invoice No: 37755 - £276.00
 - Quality First – Invoice No 340 - £30.00
 - Unicorn Office Supplies – Stationary/Stamps - £352.44
 - HMRC – Tax / NI - £266.37
 - Room Hire - £30.00

Resolved – All Agreed

Note: Request to set up a direct debit for payment for the Talk Talk Business Account payment / Standing Order for Shipton Bookkeeping monthly charge – Resolved, All Agreed

17-11-16 **FORTHCOMING BUSINESS**
Annual Review of Internal Policies / Procedures

DATE OF NEXT MEETING

The Meeting of the Parish Council will take place on Monday 12th December 2016 in North Road School, commencing at 7.00pm.

There being no further business, the meeting closed at 21:22pm.

Signed: _____

Dated: _____