

**MINUTES OF
IRON ACTON PARISH COUNCIL
Monday 21st September 2015**

The Meeting of Iron Acton Parish Council was held in Iron Acton Parish Hall commencing at 7.30pm.

Present:- Councillor Bellis (Chairman), Councillor Noble, Councillor Sheppard, Councillor Smith, Councillor Lomas, Councillor Evans, Councillor Taylor & Donna Beal (Clerk).

Action

PUBLIC PARTICIPATION

2 members of the public were present.

Verbal presentations were made from both Brian Hackland and Richard Hunter as applicants for co-option. Their presentations included what they believed they could bring to the Parish Council and backgrounds about themselves.

01-09-15 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Lewis, Pat & Dave Hockey.

02-09-15 **DECLARATIONS OF INTEREST Pecuniary/ and or Non Pecuniary**

None declared.

03-09-15 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 3rd August 2015 had been previously circulated. Proposed Councillor Bellis and seconded by Councillor Sheppard that these minutes be adopted and signed as a true record. The minutes from 8th September extra ordinary meeting were deferred until the October meeting. **All Agreed.**

04-09-15 **SOUTH GLOUCESTERSHIRE REPRESENTATIVES REPORTS**

No reports submitted.

05-09-15 **PARISH MEADOWS**

Councillor Bellis provided a verbal update in relation to Gloria Jean it was advised that boat was now in situ and the ground around Gloria Jean had been seeded. It was noted that the inside cabin was locked and only the deck area was accessible for the foreseeable future until the inside cabin had been cleared out and made user friendly.

Teenage Recreational Equipment / New Homes Bonus Grant - Following a debate after the consultation results were discussed which was held on the 17th September 2015 it was proposed by Councillor Bellis and seconded by Councillor Sheppard that by popular demand the Parish Council would accept the quotation from Hags SMP, for the supply and install of a outdoor table tennis with net, nexus viper - rope swing, inclusive gym bundle and the piazza double teenage shelter. The cost of supply and installation totals £20,111.37 exc VAT. The £13000 allocated funds from the new homes bonus would be used to fund the project and the Parish Council would fund a further £3000. It had been previously agreed that the Parish Council would use £3000 from the reserve account as per the terms on application for the new homes bonus. It was noted and agreed that the clerk would contact Acton Aid to secure any additional shortfall for the project in order to maximize the recreational equipment that was much needed within the parish meadows. It was agreed by all that if the additional shortfall was not funded by Acton Aid the Parish Council would exchange the double seating area for the single seated piazza and therefore reduce the cost to £17,497.32 and the outstanding £1487.32 would also be met by the Parish Council. The location of equipment would be arranged by the design company using their expertise from a previous site survey held within the parish meadows and in line with the conservation officers recommendations and be sited next to the tennis courts within the parish meadows. **All Agreed.**

Play Ground Equipment - Following correspondence received in relation to the additional charge for the slide due to the change of foundation fixings it was agreed

that if required the clerk could authorise the extra spend of £845. It was also agreed that the clerk would authorise the additional cost for the bench bases to be installed by the contractor MAC Groundwork to enable the benches to be anchored in situ.

Following reports made by Councillor Noble and Lewis it was agreed that some maintenance work was required in the children's play area on the existing equipment. It was agreed by all the swing legs would be covered with groundtrax and re soiled to cover exposed fixings. The tunnel hump would also need attention as the soil had worn away on top of the tunnel and therefore it was agreed that this would also be covered in groundtrax and re soiled to give better protection.

Councillor Sheppard agreed to remove the step at the top of the play house and replace as it was rotten. It was noted that the safety matting needed to be cleaned with a pressure washer around the play equipment to remove any slippery areas. Due to the work required it was agreed to arrange a working party on 24th October starting at 9am. Within the working party it was agreed that the general maintenance within the play area would be completed along with clearing the steam and replenish the post and rail fence around the play area and tidy/ remove any overgrowth encroaching the parish meadows. It was agreed that all materials would be supplied by the Parish Council, it was noted that no power tools would be used only hand tools.

Charging For Use Of The Parish Meadows - The agenda item was discussed and debated but no motion was made.

06-09-15 **OUTSTANDING ACTIONS**

Flower Planter - Councillor Bellis advised that he would be looking at getting the flower planter that had been previously agreed installed within the next few weeks.

Parish Meadows - Maintenance Work Required - Working party scheduled for 24th October 2015 9am.

Chilwood - Maintenance Plan - Deferred to October meeting.

Sycamore Tree - Village Green - It was agreed by all that the clerk would arrange for a contractor to undertake any associated works required to the damaged tree.

07-09-15 **BUS STOP IMPROVEMENTS**

Following a debate on plans received from South Glos on proposals for a bus stop on the Bristol Road it was agreed that it seemed that there was no requirement to add a new bus stop on Bristol Road near the by pass as there were very few properties anywhere nearby, but that a new bus stop on Yate Road close near the end of Holly Hill would be helpful to that side of the village. It was also agreed that the Parish Council should ask for consideration to be given to some sort of refuge in the centre of the road associated with the bus stop to facilitate safer crossing of the main road. Comments were noted that without a pull in area for the buses to stop they would hold up traffic. **Agreed by All**

08-09-15 **PLANNING - NEW APPLICATIONS / PRIOR NOTIFICATIONS / TREE WORKS**

PK15/3549/F 284 North Road Yate Bristol South Gloucestershire BS37 7LQ - Erection of single storey side extension to provide additional living accommodation and store - **No Observations**

PK15/3553/PNA Laddenside Farm Bristol Road Iron Acton Bristol South Gloucestershire BS37 9TG - Prior notification of the intention to erect an agricultural building for the storage of hay, fodder and farm machinery - **No Observations**

PK15/3592/F Penrhys Chaingate Lane Iron Acton Bristol South Gloucestershire BS37 9XJ - Erection of two storey side and single storey front and rear extension to form additional living accommodation (re-submission of PK15/1106/F) - **No Observations**

PK15/3901/F 3 Broad Lane Yate Bristol South Gloucestershire BS37 7LD - Erection of single storey front and rear extensions and two storey side extension to form garage and additional living accommodation - **No Observations**

09-09-15 **PLANNING - CONSENTS**

- PK15/3184/F Seven Springs Latteridge Road Iron Acton Bristol South
Gloucestershire
Erection of single storey side extension to form additional living accommodation.
Approve with Conditions.
- PK15/2506/F Iron Acton Village Hall High Street Iron Acton Bristol South
Gloucestershire
Demolition of existing lobby and erection of single storey extension to form waiting area.
Approve with Conditions.

10-09-15 **PLANNING REFUSALS/WITHDRAWALS**

None received.

11-09-15 **PLANNING - APPEALS**

None received.

12-09-15 **PLANNING - ENFORCEMENT**

None received.

13-09-15 **REQUEST FOR BURIAL PLOT**

Tony Curtis / Katie-Jane Curtis – All Agreed

14-09-15 **REQUEST FOR PERMISSION TO STAGE AND EVENT**

- Acton Aid – Bonfire night (change of date) 8th November – All Agreed
- 1st Frampton Cotterell Scout Group – Day Camp – Spring 2016 (TBA) – All Agreed

15-09-15 **GRANT APPLICATIONS**

It was agreed by all that the clerk was authorised to enter into the service level agreement with Aduidum Consulting at the cost of £250 for the 1st stage of consultancy for a comprehensive funding options appraisal report that encompasses good fit funding organisations, how and when to apply, further contact details and estimates of likely timescales for applications. Included within the first phase would be recommendations for next steps and project development path indicators.

16-09-15 **CO-OPTION (brought forward to agenda item 4)**

The clerk reported that there were 3 applicants for co - option and a written report had been received from Ashley Mee detailing why he believed he should be co - opted. Both Brian Hackland and Richard Hunter gave presentations during public participation on what they believed they could offer the Parish Council and provided background information regarding their position within the parish. Following a confidential debate it was **Agreed by All** that on a majority vote of 5 votes out of 7 Brian Hackland be co-opted on to the Parish Council for Iron Acton Ward.

Both Brian Hackland and Richard Hunter were thanked for standing and the clerk was advised to advise Ashley Mee on this occasion he had been unsuccessful. Brian Hackland was advised of the results and offered the position within the Parish Council on which he completed the declaration of acceptance office in presence of the clerk. After completion of the declaration Councillor Hackland joined the meeting.

At 8pm Councillor Taylor left the meeting due to ill health.

17-09-15 **ACCOUNTS FOR PAYMENT**

- Clerks Wages September @ 70 Hrs
- Clerks Expenses September (Mileage/Heating & Lighting)

- Talk Talk – Phone & Broad band September – £42.01
- Landscape Services – July / August - £1,488.00
- Wessex Water - Allotments - £52.15 & £163.98
- Quality First – Bus Shelter Clean - £30.00
- Marshall Rooms – Room Hire - £20.00
- Grant Thornton – Audit - £270.00
- M Collett – Allotments water pipe repair - £26.84
- A Herbert – Fence Repair - £860.00
- Groundtrax - £167.88
- Audium Consulting - £125.00

Proposed Councillor Bellis, seconded Councillor Sheppard, **All Agreed** that the above accounts is paid.

DATE OF NEXT MEETING

The Meeting of the Parish Council will take place on Monday 19th October 2015 in North Road School, commencing at 7.30pm.

There being no further business, the meeting closed at 21.38 pm.

Signed: _____

Dated: _____