

**MINUTES OF
IRON ACTON PARISH COUNCIL
Monday 3rd August 2015**

The Meeting of Iron Acton Parish Council was held in Iron Acton Parish Hall commencing at 7.30pm.

Present:- Councillor Bellis (Chairman), Councillor Noble, Councillor Sheppard, Councillor Smith, Councillor Evans, Councillor Taylor & Donna Beal (Clerk).

Action

PUBLIC PARTICIPATION

2 members of the public were present
No comments made.

01-08-15 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Lomas, Councillor Taylor, Pat & Dave Hockey.

02-08-15 **DECLARATIONS OF INTEREST Pecuniary/ and or Non Pecuniary**

None declared.

03-08-15 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 20th July 2015 had been previously circulated. Proposed Councillor Bellis and seconded by Councillor Sheppard that these minutes be adopted and signed as a true record with the amendment Councillor Sheppard declared a non pecuniary interest in agenda item 19. **All Agreed.**

04-08-15 **SOUTH GLOUCESTERSHIRE REPRESENTATIVES REPORTS**

Concerns were raised over the speed limits on North Road it was agreed that Councillor Lewis would report to the relevant authorities.

Councillor Pat Hockey supplied a written report: The recent appeal decisions for residential development in Charfield have shown that the Core Strategy sites are not progressing on target. This means that South Gloucestershire does not have its 5 year "land bank". This could have implications for Engine Common.

The new computer system and tablets are still causing difficulties and some emails have vanished.

05-08-15 **PARISH MEADOWS**

New play ground equipment - After discussing the 3 quotations received for new playground equipment Councillor Bellis proposed, seconded by Councillor Lewis that the quotation supplied from MAC Grounds Work Contractors for £6682.56 inclusive to supply and install 1 x bank slide, 1 x stand alone basket ball unit and 2 x benches is accepted as per the terms of the quotation. The vote was carried with 5 in favour and 1 abstention. It was discussed and agreed that the basketball unit would be sited within the tennis courts, 1 bench within the play area and the second to be sited outside the tennis courts and the slide on top of the existing mound featuring the tunnel.

Teenage recreational equipment / New homes bonus grant - Following debate it was agreed that the clerk would contact 3 playground suppliers and obtain site surveys and plans on appropriate teenage recreational equipment. On receipt of the plans the clerk would arrange a consultation and invite all parishioners to come and view the plans and be able give their views and suggestions. All findings would be reported to the meeting in September where a review and decision would be made.

Maintenance work required - Councillor Sheppard advised that maintenance work was required within the parish meadows (clear stream, sweep tennis courts & clear the culvert and dispose of waste) It was **Agreed in principle by All** that councillor Sheppard would arrange a contractor subject to the relevant liabilities being in place to carry out the relevant work that needed to be done.

It was **Agreed by All** that the quote submitted for £800 by Andrew Herbert to repair

the fencing near the footbridge leading to the play area is accepted.

06-08-15 **OUTSTANDING ACTIONS**

Councillor Bellis advised that he would be looking at getting the flower planter that had been previously agreed installed within the next few weeks.

It was noted that the drain clearance along North Road had now been completed.

07-08-15 **FINANCIAL REPORT**

No report submitted

08-08-15 **PLANNING - NEW APPLICATIONS / PRIOR NOTIFICATIONS / TREE WORKS**

PK15/3184/F Seven Springs, Latteridge Road - Erection of single storey side extension to form additional living accommodation - No Observation agreed by all

09-08-15 **PLANNING - CONSENTS**

PK15/2616/PNA Two Pools Farm, Wotton Road - No Objection.

PK12/1913/O Land North of Brimsham Park - Approved

PK15/1918/TRE Rose Cottage, 440 North Road - Approve with conditions

PK15/1288/F Great Western Business Park - Approve with conditions

PK15/2037/PNH 32 Chilwood Close - No Objection

10-08-15 **PLANNING REFUSALS/WITHDRAWALS**

None received.

11-08-15 **PLANNING - APPEALS**

None received.

12-08-15 **PLANNING - ENFORCEMENT**

None received.

13-08-15 **ALLOTMENTS**

It was agreed by all that a new gate post would be purchased and replaced by Andrew Herbert at Station Road allotments.

14-08-15 **FINANCIAL INFORMATION**

Publication of financial information on the Parish Council Website

- Annual Return
- Statement of Audited Accounts
- Internal Auditors Report
- Budget for previous and current financial year

It was agreed by all that the above financial information would be publicised on the parish council website.

15-08-15 **GRANT APPLICATIONS**

Following discussions and information received regarding using a grant funding specialist to source and apply for all eligible grant funds a vote was made and carried with 4 votes in favour and 2 abstentions that the parish council would use Integrated Community Solutions CIC to act for Iron Acton Parish Council to source and apply for any eligible grants available to the Parish Council.

16-08-15 **APPLAICATION TO ADD AN INSCRIPTION TO A MEMORIAL**

Massons - Summer

Client - P Gardner

Additional Inscription - Gladys Emily Wiggins

All Agreed

17-08-15 **CLERKS ANNUAL APPRAISAL**

Note: The clerk left the meeting for the agenda item to be discussed; no parishioners were present due to the discussion of a confidential item.

Following discussion it was proposed by Councillor Bellis, seconded by Councillor Lewis and carried with 4 votes to 3 that the recommendations made by the chairman following the clerks annual review would be adopted. This was to

include a backdated payment from 1st January 2015 for the recommended pay increase and the salary scale move to be implemented from 1st July 2015.

18-08-15 **ACCOUNTS FOR PAYMENT**

- Clerks Wages August @ 70 Hrs
- Clerks Expenses August (Mileage/Heating & Lighting) - £19.20
- Talk Talk - Phone & Broad band August - £43.18
- Andrew Herbert - Rebuilding of wall in parish meadows - £750.00
- Allotment Association Subscriptions - £184.00
- Allotment Association Liability Insurance - £96.13
- Room Hire - £76.00
- Viking - Stationary - £167.32

Proposed Councillor Bellis, seconded Councillor Sheppard, **All Agreed** that the above accounts be paid.

DATE OF NEXT MEETING

The Meeting of the Parish Council will take place on Monday 21st September 2015 in Iron Acton Parish Hall, commencing at 7.30pm.

There being no further business, the meeting closed at 21.48 pm.

Signed: _____

Dated: _____