

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 9th December 2013**

The meeting of Iron Acton Parish Council was held in Marshall Rooms at 7.30pm.

Present:- Councillor Bellis (Chairman) Councillor Taylor, Councillor Heal (Vice Chairman) Councillor Lomas, Councillor Sheppard, Councillor Tillotson, Councillor Gawler, Councillor Huish & Donna Beal (Clerk).

PUBLIC PARTICIPATION

4 Members of the public were present.

01-12-13 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Blanchard & South Gloucestershire representative's Pat & Dave Hockey

02-12-13 DECLARATIONS OF INTEREST - Pecuniary/ and or Non Pecuniary

None

03-12-13 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 18th November 2103 – had been circulated, clerk chair following a discussion as to the level of information included within the reports section of the minutes a vote was taken and **carried** that these minutes be adopted and signed as a true record with 4 votes in favour, 2 against and 2 abstain due to not being present at the meeting.

04-12-13 CHAIRMAN'S REPORT

Councillor Bellis gave a brief verbal report.

05-12-13 CLERK'S REPORT

The Clerk had circulated a written report to all councillors on tasks carried out since the last meeting no matters arising from the report.

06-12-13 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Councillor Gawler gave a verbal report and read an email in relation to the minutes from Gill Sinclair and her thoughts on the details that should be included within the minutes. Councillor Gawler requested that the spring clean 2014 campaign be added to the January agenda.

Pat & Dave Hockey supplied a written report which stated: At the Frome Vale Area Forum on 28 Nov. at Chipping Sodbury Town Hall, Members were unanimous in supporting the closure of Frampton End Road and Mayshill and in backing the 20mph speed limit which also includes Station Road. Highways Officers will now work on the design of the scheme in consultation with the land owners affected. The funding for the scheme has already been approved for the current financial year.

07-12-13 PARISH COUNCILLOR'S REPORTS

Councillor Heal gave a verbal report requesting that no parking signs be added to the Clerk agenda for January 2014.

Councillor Sheppard reported that the footpath on Broad lane needs attention (clerk to contact Streetcare) It was also advised that the clerk needs to contact south west utilities due to the state of North Road from the gas connections installed.

Councillor Taylor advised that complaints had been noted due to a company on Armstrong way storing items over there boundaries, councillor Taylor advised he would advise that they would need to contact highways department to make a official complaint, clerk to also

raise a complaint.

08-12-13 **PARISH MEADOWS**

Councillor Heal advised that there had been a Parish Meadows Committee meeting on 9th December in which the play inspection had been discussed and that there was no high risk factors and anything deemed as a low risk had been discussed and appropriate action taken. Following a discussion in relation to new play equipment Councillor Bellis proposed :
Mandate the Parish Meadows Committee to conduct appropriate research and consultation on, and to decide on, what play equipment should be applied for under the new home bonus funding, Seconded Councillor Taylor. **All Agreed**
It was noted subject to ground conditions that delivery of woodchip would be accepted for the Parish Meadows.

PMC

09-12-13 **ALLOTMENTS REPORT**

Nothing to report

10-12-13 **FINANCIAL REPORT**

The clerk had circulated a report to the Councillors showing the bank transactions since the last parish meeting.
It was proposed by Councillor Bellis, seconded by Councillor Huish that the balance on the report is included in the minutes: **All Agreed**
Monies available as at 02nd December 2013:
Balance carried forward ; £23,664.52
Less Uncleared Cheques ; £4,032.03
AVAILABLE BALANCE: £19632.49

Clerk

11-12-13 **PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS**

None Received

12-12-13 **PLANNING CONSENTS**

PK13/3465/F - 2 Lodge Road - Erection of two storey side and rear extension to form additional living accommodation
PK13/3509/F - Home Farm Cottage, Latteridge Road - Erection of a two storey side extension to provide additional living accommodation.

13-12-13 **PLANNING REFUSALS / WITHDRAWALS**

None Received

14-12-13 **PLANNING APPEALS**

None Received

15-12-13 **PLANNING ENFORCEMENT**

None Received

16-12-13 **BUS SHELTER CLEANING**

Following a tender for the bus shelter cleaning it was agreed to accept the quote at £6 per shelter per clean. **All Agreed**

Clerk

17-12-13 **NEW HOMES BONUS**

Following a discussion in relation to the new homes bonus it was agreed that the application will be made by the Parish Meadows Committee for new play equipment within the Parish Meadows. **All Agreed**

PMC
Clerk

18-12-13 **BUDGET 2014/14**

Following a discussion in relation to the budget for the Parish meadows it was agreed to

BS

budget the Parish Meadows under two sections 1 – Parish Meadows Maintenance allocating £2000, 2- Parish Meadows Capital Projects allocating £2000. **All Agreed**
 Following the Parish Meadows budget being set and the previous budget meeting held on the 18th November of which the budget was analysed it was agreed that a precept request would be made for £24000.00 for 2014/15

CH

Clerk

19-12-13 **CHAIN OF OFFICE**

It was agreed that the chain office would be kept in safe keeping at its present location. After debating the future for the chain of office it was agreed that the chain would be kept by the Parish Council; and permission was granted for Councillor Sheppard to have the chain engraved with; Councillor Robert Sheppard JP 1995-2013. **All Agreed**

CS

20-12-13 **ALLOTMENTS**

Following suggestions from the allotment association for the progression and upkeep of the allotments it was agreed that the running and purchasing of equipment would be adopted in conduction with the allotment association remit.

It was agreed that letting year would change and run from Jan to December, it was noted that 1 years notice needed to be given to allotment holders therefore the changes would be implemented from January 2015. 3rd Party insurance would also be taken out for the allotment association. **All Agreed**

AA

Clerk

21-12-12 **CEMENTRY**

It was agreed that the new inscription request on the existing memorial in the name of John Stanley Mornington Zorab be approved. **All Agreed**

Clerk

22-12-13 **ACCOUNTS FOR PAYMENT**

- Clerks Wages November @ 70 Hrs
- Clerks Expenses October (Mileage/Heating & Lighting) - £22
- Talk Talk – Phone & Broad band November - £45.19

Councillor Bellis proposed seconded Councillor Sheppard that these payments be agreed and paid in full. **All Agreed**

Clerk

DATE OF NEXT MEETING

The Meeting of the Parish Council will take place on **Monday 20th January** in the Parish Hall, Iron Acton, commencing at 7.30pm

There being no further business, the meeting closed at 9.01 pm.

Signed:

Dated:
