

MINUTES OF MEETING OF IRON ACTON PARISH COUNCIL

Monday 18th February 2013

The Meeting of Iron Acton Parish Council was held in Marshall Rooms commencing at 7.30pm.

Present: - Councillor Bellis (Vice Chairman), Councillor Taylor, Councillor Gawler, Councillor Huish, Councillor Heal, Councillor Blanchard, Councillor Tillotson and Donna Beal (Clerk).
Due to the absence of the chairman the meeting was chaired by the vice chair Councillor Bellis

PUBLIC PARTICIPATION

13 members of the public were present.

01-02-13 APOLOGIES FOR ABSENCE

Councillor Sheppard (Chairman), Councillor Lomas, Councillor Pat & Dave Hockey.

02-02-13 DECLARATIONS OF INTEREST

Councillor Tillotson and Huish declared a non pecuniary interest in agenda item 15 as Acton Aid members

03-02-13 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 21st January 2013 had been previously circulated. Councillor Taylor proposed and Councillor Gawler seconded that these minutes be adopted and signed. **All Agreed**
(Action Chairman to sign)

05-02-13 CLERK'S REPORT

The Clerk made a written report as below:

Action from Previous Meeting

22/01/13 – Adopted minutes from 10th December posted on website.

22/01/13 – All planning comments emailed to South Gloucestershire Council a confirmation response was received 23/01/13 stating all comments have been received and passed on to relevant officers.

22/01/13 – All cheques sent as agreed in accounts for payments.

22/01/13 – 1st Draft copy of January Minutes emailed to all councillors

22/01/13 – Repeat Email sent to all councillors providing the proposed signs and a request for thoughts on wording etc. (please note the item has been added to the Feb agenda so please familiarize yourself)

22/01/13 – Email sent to solicitors confirming agreement of response letter

22/01/13 – Emailed meeting dates to all councillors

23/01/13 – Email sent to North Road School in relation to key holder not turning up for meeting on 21/1/13

23/01/13 – Email sent in relation to bark donation details kept for future reference. (Path in Parish Meadows)

23/01/13 – Email sent to all councillors with Chris Wright tree survey attached as requested.

23/01/13 – Budget completed emailed to councillors, Precept form completed and posted to South Glos

23/01/13 – Agenda prepared for Parish Meadows meeting to be held 04/2/13

23/01/13 – Agreement letter sent to I Selkirk confirming Internal Audit for May 13/14th 2013

23/01/13 – Email sent to Mr Bates asking for confirmation of what exactly he is requesting from the Parish Council.

25/01/13 – Response email from Mr Bates circulated to all Councillors.

25/01/13 – Confirmation received from Marshall Rooms/Parish Hall and North road school for room bookings 2013/14

26/01/13 – Correspondence received from South Gloucestershire council in relation to the proposal to improve the temporary access (constructed by Wessex water) to a permanent multi – user path fro B4058 Bristol/Station Road junction to Hoovers lane Iron Acton. The work will be carried out in the next couple of months.

28/01/13 – Agenda for PMC posted and put up on notice boards

30/01/13 – Confirmation acknowledgement letter received of precept request of £26,000.00 to be paid in 2 equal instalments on 30/4/13 & 30/9/13.

4/2/13 – PMC meeting

5/2/13 – Draft minutes emailed to PMC members

5/2/13 – Brief catch up with PC Simmons meeting scheduled for Feb 27th 2013

5/2/13 – Letter sent to Acton Aid accepting the proposal of a footpath around the play area.

5/2/13 – Email sent accepting the proposal of the sweet chestnut tree donation.

5/2/12 – PMC Minutes 17th December 2012 posted on website

5/2/13 – Email to all councillors proposed speed limit information

5/2/12 – Email to All councillors re Mr Bate

6/2/13 – Correspondence received for South Glos in relation to planning application PK12/1751/F – Engine common development stating that the public enquiry for the appeal will take place on 5th March 10.00 @ the Ship Inn, Thornbury Road, Alveston.

6&7/2/13 – Allotment letters drafted/sent. All letters in relation to allotment queries responded to. Vacant allotments created and filled from waiting list.

11/2/13 Email received re Sweet chestnut tree forwarded on to all councillors 12/2/13

12/2/13 – Allotment meetings arranged letters/emails sent with new plans meeting to take place Friday 22/2/13

08-02-12 PARISH MEADOWS COMMITTEE REPORT/MINIUTES

The adopted minutes of the meeting held on 17th December 2012 had been previously circulated to full council. The draft minutes of the meeting held on 4th February 2013 had been previously circulated Councillor Blanchard proposed and Councillor Huish seconded that these minutes be adopted and signed. **All Agreed**

(Action Chairman to sign)

09-02-13 FINANCIAL REPORT

Monies available as at 18th February 2013:

National Westminster Bank:	Current Account	£ 8593.82
	Reserve Account	£ 160.86

10-01-13 PLANNING APPLICATIONS

PK13/0206/F Lavenham Farm, Nibley Lane, Iron Acton – Conversion of summerhouse to form 1no. holiday let with associated works

Object - Over development of site, Do not believe it was historically a summer house, Peace-mill development.

The Council also stated that if the development is approved should seek controls to ensure holiday let is set to a limited letting period.

PK13/0237/TRE Brookside Cottage, Engine Common, Yate – Works to fell 2no. Ash trees reduce by 1no. Ash tree by 20% and remove oversized bough of 1no. Ash tree all covered by tree Preservation order SGTPO 10/09 dated September 2009

No Observations

PK13/0098/LB The Barn, Algars Manor, Station Road, Iron Acton – External alterations to replace guttering and downpipes

No Observations

PK13/0026/CLE The Gables, Park Street, Iron Acton, Bristol – Application for certificate of Lawfulness for existing use of dwelling as 2no. separate dwellings

No Observations

PK13/0264/TCA The Coach House, Iron Acton – Works to 1no. False Accacia to crown reduce by 30% situated within Iron Acton Conservation area

No Observations

Proposed Councillor Bellis, Seconded Councillor Gawler – **All Agreed**
(Clerk to Action)

11-02-13 PLANNING – CONSENTS

- PK12/3979/LB - Vine Cottage Wotton Road Iron Acton – Erection of a two storey rear extension, new retaining wall and associated works – Approve with conditions
- PK12/4110/F - 7 Lodge Road, Yate, Bristol – Erection of a single storey rear extension and rear dormer extension to provide additional play areas – Permit

12-02-13 PLANNING – REFUSALS/WITHDRAWALS

PK12/4036/F - Building adjacent to 208 North Road, Yate – Change of use from (class B1) to residential (class B2) – Withdrawn

13-02-13 PLANNING APPEALS

PK12/1751/F Engine Common Development

PK12/0745/F Canary Cottage, Wotton Road, Iron Acton - Erection of a 2 storey side extension to form additional living accommodation (Resubmission of PK11/1380/F)

14-02-13 PLANNING ENFORCEMENT

None Received

15-02-13 PARISH MEADOWS

Following a lengthy discussion on the application received to hold the Proms in the meadows over a 2 night period on the 12/13th July 2013. The Council reviewed all correspondence received from both the applicant and also a letter from a parishioner voicing concerns. It was resolved to grant permission for Acton Aid to stage the event on the dates specified subject to obtaining satisfactory Licensing. Acton Aid will also need to show Iron Acton Parish council the proposal for controlled marshalling at the event, litter collection to include the resident's lane and controlled measures to avoiding vehicle parking in the private lane. Iron Acton Parish Council stressed that Acton Aid must manage and comply with their entertainment licence. Proposed Councillor Bellis Seconded Councillor Heal. **All Agreed**

Councillor Gawler requested to view a copy of the accounts from Acton Aid

16-02-13 ALLOTMENTS

Following a discussion in relation to a formation of an allotments association it was proposed by Councillor Bellis that a working party is formed to arrange and set up an allotment association the working party will consist of Councillor Taylor, Gawler, Huish and Heal. The working party will meet with allotment holders to set up the association and verify all details. Seconded Councillor Huish **All Agreed.**

17-02-13 CEMETERY

Permission granted for work on a memorial as specified on application for I & W Miles – HJ Jefferies Request to purchase an earthen grave at Iron Acton Cemetery – Tracey Moore – F Woodruff was granted

Proposed Councillor Blanchard seconded Councillor Heal **All Agreed**

(Clerk to Action)

18-02-13 TREE SURVEY

Deferred to March meeting

19-02-13 DAVE BATE PROPOSAL

The Parish Council looked at the benefits of CIL as supplied by Mr Bates but will not consider the proposal made by Mr Bates. Councillor Gawler advised that he had looked at the trees in question but they are not owned by the Parish Council. Proposed Councillor Taylor, seconded Councillor Tillotson **All Agreed**

20-02-13 SIGNS FOR THE PARISH

It was agreed that the clerk would look into the byelaws and pass information back at the March meeting for a resolution to be made.

(Clerk to action)

21-02-13 PROPOSALS TO CONVERT STREET LIGHTS TO PART NIGHT OPERETION

After reviewing the information received it was agreed that no comments will be submitted.

22-02-13 PROPOSED SPEED LIMIT CHANGES

It was proposed by Councillor Gawler that the Parish Council support the 20mph speed limit for both Chilwood Close and Algars Drive only. Seconded Councillor Bellis **All Agreed**

(Clerk to Action)

23-02-13 ACCOUNTS FOR PAYMENT

- Clerks Wages February @ 70 Hrs
- Clerks Expenses February (Broad Band/Phone/Mileage/Gas & Electric/) - £115.67
- Room Hire – North Road School - £25
- Room Hire – Marshall Rooms - £15/£15 =£30
- G.B Sport & Leisure – Annual Playground Inspection - £90
- Viking – Stamps/Stationary – £132.14
- Land care - Tree Parish Meadows - £51.60

Proposed Councillor Bellis, seconded Councillor Gawler **All Agreed**

(Clerk to Action)

DATE OF NEXT MEETING

Parish Council Meeting on Monday 18th March at Parish Hall 7.30pm

There being no further business the meeting closed at 9.40pm

Signed.....

Dated.....

