

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
MONDAY 15th DECEMBER 2008**

The meeting of Iron Acton Parish Council was held in the Marshall Rooms, Iron Acton commencing at 7.00pm.

Present:- Mr. Sheppard, Mr. Bellis, Mrs. Aplin, Mr. Lomas, Mr. Heal, Miss. Blanchard, Miss. Weldrake, Mr. Gawler (Councillor and South Gloucestershire Council), Mrs. Evans (Clerk)

Action

The Chairman addressed the meeting, concerning the recent death of Mr. David White. Mr. White had been a Parish Councillor for many years. Mr. White had been a great supporter of North Road School, and had been extremely enthusiastic about the provision of music within the school. Mr. White had also been the local organiser for the annual Poppy Appeal for many years. Mr. White's contribution to the community will be sadly missed, and the Parish Council send their condolences to Mrs. White.

PUBLIC PARTICIPATION

None. One member of the public was present.

01-12-08 **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Taylor and Hockey. Councillor Heal had also informed the Clerk that he would be slightly late.

02-12-08 **DECLARATIONS OF INTEREST - Personal and/or Prejudicial**

Councillor Weldrake declared a personal interest in Agenda Item 8 - PK08/3047/F.

03-12-08 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

Copies of the minutes of the meeting held on 17th November 2008 had been circulated. Councillor Bellis proposed and Councillor Weldrake seconded that these minutes be approved and signed. All agreed.

04-12-08 **CHAIRMAN'S REPORT**

The Chairman reported that Rob Alvis has been continuing with the clearance of the allotments. The access gate and posts have been moved, and the retaining wall of railway sleepers will be built. The Chairman has been attending the Parish Meadows during the course of the clearance works.

The Chairman also reported that following the recent rain there has been considerable 'ponding/puddling' of water on Mission Road, Nibley End Lane, North Road and the High Street.

05-12-08 **CLERK'S REPORT**

Village Green - The Clerk reported that the risk assessment in connection with the erection of the Christmas tree had been carried out (copy distributed to Councillors for information). Also, a white ford transit type van was reported to the Police as it was parked on the village green, with no visible tax disk. The Police attended and reported the vehicle to SGC as a potential tow-away. There has also been an increase of incidents of cars parking with two wheels on the village green. This has now caused the edge to be churned up and there are wheel ruts present. **It was resolved** that the Clerk would prepare a letter to be sent to residents around the village green, highlighting the fact that no parking is allowed on the green. **It was further resolved** that the Clerk would contact SGC (Mark Parry) and ask for a site meeting to discuss the parking situation in the village.

Clerk

First Bus - The Clerk confirmed that an email had been sent to Councillor Pat Hockey with details of the removal of the bus service through the village.

Works Around Parish - The Clerk had issued the correct maintenance/works schedule.

Poppy Appeal - The Parish Council had received a thank you card from David White in connection with the donation of £250.00.

Cemetery - Dog Bin - The Clerk had received a bill from SGC in connection with the collections from the two new dog bins. In light of the fact that SGC had to be reminded on a couple of occasions to empty the cemetery bin, the Clerk had disputed the charges. The Clerk is currently awaiting a response.

Allotments - Nibley Lane - The Clerk had received a telephone call from Mrs. Blade (Allotment 4B) regarding the space immediately behind her allotment. Mrs. Blade asked when the Parish Council were going to clear this as she wished to place her compost bins on it. The Clerk informed Mrs. Blade that the space behind her allotment was not in fact part of her allotment, it was an access track. The Clerk has also had a conversation with another allotment holder regarding securing the access gate. **It was resolved** that the gate would be secured with a chain and padlock (key type).

Parish Meadows - The Clerk reported that the clearance works have been completed and a planting scheme is now being drawn up. During the works (play area/Sea Harvest boundary) it was discovered that two trees were dead and needed to be removed. This was at an additional cost of £50, which will be included in the overall bill. A quote for £300 for the replacement of the post and wire fence had been received from the contractor helping with the clearance works. A written quote is presented later in this meeting, for the Parish Council's approval. The Clerk is in the process of completing grant forms for SGC, who will potentially pay 80% of the total cost. The Clerk also reported that on visiting the Meadows on Saturday 13th December, the stream had burst its banks and the play area was partially flooded.

Clerk

Parking - High Street - The Clerk had received a letter from SGC in connection with the problem of parking in the High Street. The letter had been prompted by a letter from a resident, Mrs. Elson to Steve Web complaining about the withdrawal of the bus service. SGC are asking for the Parish Council's comments on the introduction of waiting restrictions. **It was resolved** that this item be put on the agenda for the January 2009 meeting.

06-12-08 **SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT**
Nothing to report.

07-12-08 **FINANCIAL REPORT**

The Clerk reported balances as at 15th December 2008 of:-

National Westminster Current Account	£8,298.79
National Westminster Reserve Account	£10,416.15
National Savings Accounts	£15,892.87

The Clerk reported that the SGC precept request letter had been received, completed and returned. Iron Acton Parish Council would be requesting a precept of £14,000 for 2009/2010.

The Clerk also reported that Mazars had been in contact regarding the Annual Return to confirm that all was in order. There had been a couple of questions regarding the increase in expenditure in connection with the additional play equipment. The Return will now go forward for signing off.

08-12-08 **PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS**

- PK08/3031/F - Danbury House, Great Western Business Park – Change of use from General Industrial (Class B2) to mixed use, Business (Class B1), General Industrial (Class B2) and Storage and Distribution (Class B8) as defined in the Town and Country Planning (Use Classes Order) 1987 (as amended). No objections.
- PK08/3047/F - Poplar Farm, Yate Road, Iron Acton – Change of use of land from agricultural and domestic curtilage to land for the keeping of horses. Erection of stable block and hay store. No objections, however the Parish Council would make the observation that this development causes the loss of an orchard. Also, consideration is given to the permission being granted as personal to the owner.
- PK08/3101/O - Land adjoining 306 North Road, Yate – Erection of 1 no. detached dwelling (outline). All matters reserved. No objections.
- PK08/3120/LB - Stonewall House, The Green, Iron Acton – Installation of replacement windows to all elevations. No objections.
- PK08/3155/PNA - Nibley Mill Bungalow, Hope Road – Prior Notification of the intention to erect an agricultural building for the storage of hay and agricultural machinery. No observations.
- PK08/3156/F - Hoover's Lane, Bristol Road, Iron Acton – Construction of a new pumping station to include erection of 1 no. generator building, 1 no. kiosk, alterations to boundary treatments and landscaping (resubmission of PK08/2067/F). No objections, but Parish Council wish to ensure that the planting scheme is robust.

09-12-08 **PLANNING CONSENTS**

- PK06/1540/F - Yate Town Football Club, Lodge Road (minute 23-11-06)
- PK08/2975/F - The Bungalow, Bridge Road, Yate (minute 10-11-08)
- PK08/2930/F - Pear Tree Cottage, 410 North Road (minute 10-11-08)
- PK08/2592/RVC - Land at units 45-48 Beeches Industrial Estate (minute 10-10-08)

10-12-08 **PLANNING REFUSALS/WITHDRAWALS/APPEALS**

- PK08/2645/F - The White House, High Street (minute 10-10-08). Gone to Appeal.
- PK08/2862/LB - Dean Lodge West, High Street (minute 09-11-08)
- PK08/2770/O - 314 North Road, Yate (minute 10-10-08)

11-12-08 **PARISH MEADOWS**

The Clerk had received a written quote of £300 from Treemendous Gardens in connection with the replacement post and wire fence in the Parish Meadows (30m stretch in front of Sea Harvest). **It was agreed** to accept this quote. Proposed Councillor Gawler, seconded Councillor Weldrake, all agreed. The Clerk will **Clerk** inform Treemendous Gardens and arrange for the work to be done.

12-12-08 **WORKS AROUND PARISH**

The Clerk had re-issued the spreadsheet for Scheduled Works/Maintenance Programme 2008/2009. The Clerk invited the Councillors to contact her if they became aware of additional work. **It was resolved** that the Clerk be authorised to approve works to the maximum value of £500 per month. The Clerk will contact two Councillors to keep them informed of individual expenditure.

13-12-08 **CEMETERY**

The Clerk informed the Councillors that an application for a memorial inscription had been received from Summers Memorial Masons regarding Mr. Brian Redvers Barnett. This is an additional inscription to the existing headstone. **It was agreed** that the Council had no objections to this application.

The Clerk also informed the Councillors of a pre-application for a memorial in connection with Mr. Jeremy Tovey. **It was agreed** that the Council would have no objections to this application. The formal application will be sent by the memorial masons as soon as it is available.

The Clerk also informed the Council of the interment of ashes of the late Mrs. Williams which will take place on 17th December 2008.

14-12-07 **DONATIONS**

The Clerk had received a letter from Yate Heritage Centre in connection with the request for a donation towards the running of the Centre. **It was agreed** that a donation of £100 be made. Proposed Councillor Bellis, seconded Councillor Lomas, all agreed.

15-11-08 **FREEDOM OF INFORMATION ACT**

The Clerk had circulated information in connection with the new Freedom of Information Act. The Parish Council is required to adopt the new Act, without amendment by 31st December 2008. If the Parish Council wish to amend any item, this has to be notified to the Information Commissioner's Office together with the reasons behind the amendment. A template had been completed by the Clerk detailing all information available for public inspection. The Clerk confirmed that Iron Acton Parish Council readily makes information available to members of the public upon request. Once adopted, the Clerk will advertise (on the Parish Notice Boards) that such information is available to members of the public. **It was agreed** that the new Freedom of Information Act be adopted by Iron Acton Parish Council, without amendment. Proposed Councillor Bellis, seconded Councillor Weldrake, all agreed.

16-12-08 **TERM/HOLIDAY DATES FOR SCHOOL YEAR 2010-11**

The Clerk informed the Councillors of a letter received from SGC concerning the proposed term and holiday dates for the school year 2010-11. **It was resolved** that the Parish Council had no observations to make. The Clerk will respond accordingly.

Clerk

17-12-08 **APPLICATION FOR STREET TRADING CONSENT**

The Clerk had received an application for a Street Trading Consent for Tasha's Tasties, based on Dean Road, Yate. **It was resolved** that the Parish Council had no objections. The Clerk will respond to SGC accordingly.

Clerk

18-12-08 **GYPSY & TRAVELLER SITES TOWARDS PREFERRED OPTIONS DOCUMENT**

Councillor Taylor had taken this document away to read through and make comments. Unfortunately Councillor Taylor was unable to attend this meeting. **It was resolved** that this item be carried over to the January 2009 meeting.

DT

19-12-08 **SOUTH GLOUCESTERSHIRE COUNCIL - STREETCARE**

Councillor Lomas asked that the Parish Council prepare a letter to SGC voicing the Parish Council's concerns over the delay in dealing with various pavement defects/vegetation encroachment/flooding and ponding in the North Road. **It was resolved** that this be done. The Clerk will liaise with Councillor Lomas concerning the contents and wording of the letter to be sent.

Clerk/
RL

20-12-08 **COMMUNITIES & LOCAL GOVERNMENT**

This consultation document was in the process of being circulated to all Councillors. Councillor Aplin had made some observations to the Clerk

08-11-08 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:-

Mrs. L. Angell	Bus Shelter Cleaning	£29.00
Mrs. P. Taylor	Bus Shelter Cleaning	£29.00
Mrs. P. Evans	Clerks Salary	£1,725.00
Natureworks	Parish Meadows Clearance	£1,000.00
Yate Heritage Centre	Donation	£100.00

Proposed Councillor Bellis, seconded Councillor Weldrake, all agreed that the above accounts be paid.

DATE OF NEXT MEETING

The full Parish Council Meeting will take place on **Monday 12th January 2009** in North Road School Hall, commencing at 7.30pm

There being no further business, the meeting closed at 8.15 pm.

Signed:

Dated:
