

**MINUTES OF THE MEETING OF
IRON ACTON PARISH COUNCIL
Monday 23rd April 2012**

The Meeting of Iron Acton Parish Council was held in North Road School commencing at 7.30pm.

Present: Cllr Sheppard (Chairman), Cllr Bellis (vice Chairman), Cllr Heal, Cllr Huish, Cllr Lomas.

Cllr Taylor, Cllr Blanchard, Cllr Gawler.

At the beginning of the meeting it was resolved that Cllr Bellis take the Minutes in the absence of a clerk.

PUBLIC PARTICIPATION - 7.30pm – 7.50pm

Two members of the public were present – Mike Keynan and Andrew Gowen

Mike Keynan had a query over who is entitled to speak at the forthcoming Engine Common public meetings. He asked who were the Engine Common Trustees and Hoddle Associates however no-one present knew of either of these. Cllr Sheppard has been discussing this subject with Sarah Foster of SGC but this point should be covered at the meeting on 25th April.

Mike Keynan had a further query about potential sewage works arising from the new reduced plan for houses on Engine Common. He also noted that there was no school in the plan, unlike the previous plan.

Mr Keynan was keen that it was noted that the new plans were made public on the last day of public consultation on the draft core strategy.

Andrew Gowen

1. Reported large and significant potholes in The British as well as the need to repaint the “white, keep clear and give-way markings”. Cllr Sheppard undertook to mention this to Peter Hart of SGC.

2. Requested warning to motorists of pedestrians where the footpath emerges from Broad Lane onto Iron Acton Way between the railway line and traffic lights

3. In relation to the planning application for salt barns in Broad Lane, Mr Gowen felt not enough information was given in the application and wanted to know about the level of proposed traffic movements.

01-04-12 APOLOGIES FOR ABSENCE

Cllr Tillotson and S.Glos Cllrs Dave and Pat Hockey

02-04-12 DECLARATIONS OF INTEREST

Cllr Lomas declared an interest in Item 11 because of his involvement with Yate Town Football Club.

Cllr Gawler declared an interest in Item 7 ref PK12/1113/R3F because of his association with SGC.

03-04-12 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Meeting 1 – Recruitment Committee

The minutes of the Parish Council Recruitment Committee meeting held on 2nd April 2012 had been previously circulated. Cllr Bellis proposed and Cllr Gawler seconded that these minutes be adopted and signed. All agreed.

Meeting 2 - Parish Council

The minutes of the Parish Council Meeting held on 19th March 2012 had been previously circulated. Cllr Heal proposed and Cllr Taylor seconded that these minutes be adopted and signed. All agreed

04-04-12 CHAIRMAN'S REPORT

Cllr Sheppard gave a verbal report. The main activity had been the recruitment committee and the interview panel. There had been over 60 candidates, 8 were selected for interview from which 3 withdrew. 5 were interviewed on Monday and Wednesday (17th & 19th April). Ultimately we were able to recommend Mrs. Donna Beal to be appointed subject to ratification by the Parish Council. (Agenda item 12). All unsuccessful interview candidates have been advised.

Cllr Sheppard thanked Cllr Bellis for his assistance with the clerk's duties. Cllr Sheppard suggested that we should write to unsuccessful candidates from within Iron Acton Parish thanking for their interest in parish affairs. Cllrs Bellis and Blanchard offered to do this.

Cllr Sheppard also wished to consider writing to unsuccessful candidates inviting them to consider becoming involved with the Iron Acton charities but it was noted that such an approach would probably contravene data protection rules.

05-04-12 SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT

Cllr Gawler reported that it had been a fairly quiet period with the main focus being on the re-organisation of all SGC Committees following the change to Committee Based Local Government from the Cabinet System.

06-04-12 **PARISH COUNCILLOR'S REPORTS**

Cllr Taylor mentioned the grass outside the White Hart has not been cut recently. Cllr Taylor requested an update on Lavenham Farm enforcement.

Cllr Sheppard has recently been pursuing this with the enforcement officer. (see correspondence received).

Cllr Huish queried the information in the Liberal Democrat "Focus" magazine concerning parking in High Street and around The Green. In response Cllr Bellis (acting as clerk) reiterated what Iron Acton had requested from SGC and that we are waiting for the SGC response.

Cllr Bellis mentioned that he intended to engage with SGC to ask for a foot and cycle path between Iron Acton and Frampton Cotterell along the Bristol Road. He noted that there was only a one-tenth mile with no verge and four-tenths of a mile with a verge but no path. Cllr Blanchard drew attention to the fact that there had been injury and death accidents along this stretch of road.

Cllr Lomas mentioned blocked gullies in North Road.

07-04-12 **PLANNING APPLICATIONS**

PK12/1091/F to comment that the restricted times must be complied with and there should be no spraying because of proximity to residences. Proposed Cllr Lomas and seconded Cllr Taylor. All Agreed.

PK12/1113/R3F to object because of inappropriate heavy traffic movement for the location; inappropriate development near a residential area and to point out that this is more appropriate to the Great Western Business Park where there is capacity. Proposed Cllr Taylor and seconded Cllr Blanchard. Agreed on a majority (7 – 1).

Planning Ref. not apparent, existing application ref PK11/3840/F – 22 Engine Common Lane. To request that the permission be private and personal to the applicant and that the development is not to be used for livery. Proposed Cllr Gawler and seconded Cllr Heal. All agreed.

08-04-12 **PLANNING CONSENTS**

None received.

09-04-12 **PLANNING REFUSALS/WITHDRAWALS**

None received

10-04-12 **PLANNING APPEALS**

None received

11-04-12 **PROPOSED DEVELOPMENT AT ENGINE COMMON**

The developer is going to speak to North Road School with reference to the possible provision of new grass areas or play equipment. A reminder was given of the public meeting being held 2pm – 8pm on the 25th April.

12-04-12 **TO INTRODUCE THE SELECTED NEW CLERK FOR PARISH COUNCIL RATIFICATION**

The recruitment committee recommended the appointment of Mrs Donna Beal following the recruitment process. It was resolved to appoint Mrs Beal on the existing contract, subject to three months notice being required as opposed to one month with effect from 8th May 2012. Proposed Cllr Huish and seconded Cllr Bellis. **All agreed.**

It was resolved that the rate of pay should be £10.36 per hour reviewable on the 31st March each year. Proposed Cllr Sheppard and seconded Cllr Huish. **All agreed.**

It was resolved that this appointment should be subject to six months probation. Proposed Cllr Bellis and seconded Cllr Taylor. **All agreed.**

In conjunction with Agenda Item Cllr Sheppard read a list of tasks that should be completed before the proposed Annual Parish Meeting on 10th May. As a result of this it was resolved that the 10th May meeting should be moved to 24th or 31st May, depending on the availability of a meeting room; Cllr Sheppard to provide the clerk with the said list of tasks together with all appropriate sources, e.g. standing orders, previous documents etc. in order to make as much progress as feasibly possible; Cllr Sheppard to engage with the relevant outside parties to negotiate deferral of deadlines wherever appropriate. Proposed Cllr Bellis and seconded Cllr Heal. **All agreed.**

13-04-12 **APPROVAL OF HEADSTONE FOR VIOLET NELSON**

It was resolved to approve this request. Proposed Cllr. Bellis and seconded Cllr. Heal. **All agreed.**

14-04-12 **ACCOUNTS FOR PAYMENT**

Andy Williams	£90
Marshall Rooms	£45
Iron Acton Parish Hall	£18
Senior Citizens Forum	£50
County Air Ambulance	£100
Yate Heritage Centre	£50
K & N Office supplies	£50.18

Proposed by Cllr Bellis and seconded by Cllr Heal. **All agreed.**

15-04-12 **CORRESPONDENCE RECEIVED**

Cllr Bellis (acting as clerk) read a letter from SGC planning enforcement concerning the provision of passing bays in relation to Lavenham Farm. In short, these were in the process of being constructed between the developer and SGC.

DATE OF NEXT MEETINGS

The Annual Meeting of The Parish Council to be held on Monday 21st May in The Marshal Rooms at 7.30.

The Annual Parish Meeting to be held on Thursday 24th or 31st May in The Parish Hall at 8pm (date to be confirmed by Cllrs Sheppard, Bellis and Heal, depending on availability of venue).

There being no further business the meeting closed at 9.45pm

Signed.....

Dated.....