

MINUTES OF MEETING OF MONDAY 17th MARCH 2008

A meeting of Iron Acton Parish Council was held in the Marshall Rooms, Iron Acton commencing at 7.30pm.

Present: Mr. Sheppard (Chairman), Mr. Bellis (Vice-Chairman), Miss. Weldrake, Mr. Taylor, Mr. Lomas, Miss. Blanchard, Mr. Gawler (Councillor and South Gloucestershire Council), Mr. Heal, Mr. Hockey (South Gloucestershire Council) and Mrs. Evans (Clerk).

Apologies: Mrs. Aplin

Declarations of Interest: Mr. Heal declared an interest in minute 67-03-08, left the room and took no part in those discussions.

Action

01-03-08 Minutes of the Last Meeting – copies circulated. The following amendments were requested – minute 32-02-08 should read Lower Farm; minute 46-02-08 should read Lodge Farm; minute 57-02-08 should read feed; minute 59-02-08, item 5 should read lane. Subject to these amendments, the Minutes were approved and signed. Proposed Councillor Lomas, seconded Councillor Bellis, all agreed.

02-03-08 Public Participation – Mr. Jon Aries gave a presentation to the Parish Council regarding Iron Acton Village Website. This website development has been led by St. James the Less Church with the intention of providing a calendar of events for the Parish, as well as providing a resource for the whole community including local news, weather, as well as pages for any of the Parish organisations who wished to participate. Advertising space would be sold to help with running costs. Mr. Aries explained that the current set-up costs were in the region of £800, and formally asked the Parish Council to consider a donation towards this. It was felt by the Parish Council that the website should be entitled Iron Acton Parish rather than Village to be more inclusive. Mr. Aries confirmed that this would be amended before the site went live. The question was raised about what would happen if a different denominational organisation wished to be included in the website. Mr. Aries confirmed that there would be no issue with that. The Parish Council confirmed that they would be interested in a page giving details of the Parish Councillors, with a link through to the Parish Council's own website, which is in development stages. The Parish Council thanked Mr. Aries for his presentation, and this subject would be discussed further, later in the meeting.

Councillor Heal then took the opportunity to explain about his planning application, which is to be discussed later in the meeting.

MATTERS ARISING FROM THE MINUTES

03-03-08 Financial Report – The Clerk reported balances as at 17th March 2008 of:-

- (1) £4,957.46 in the Current Account.
- (2) £10,211.38 in the Reserve Account.
- (3) £15,275.59 in the National Savings Accounts.

- 04-03-08 Parish Meadows - (1) Play Equipment:- Councillor Sheppard reported that one of the chains to the older children's swings had been unscrewed. This would have necessitated the use of a spanner by an individual. The bracket is now missing. Councillor Sheppard has organised for this to be repaired. (2) Tennis Courts:- The Clerk read out the notice intended for the tennis courts informing users that a £1.00 per hour, per court fee will be applied ad from 1st April 2008. (3) Improvements to Play Area:- Nothing to report. (4) General Clearing:- Nothing to report. (5) Trees:- It was agreed that Councillor Sheppard will contact Chris Wright to arrange a date to re-visit the Meadows. We are not allowed to cut anything down until 15th July because of nesting birds. (6) Repairs to Walls:- Field & Lawn (Marquees) Ltd - Nothing to report. (7) Locks:- Nothing to report. (8) Basketball Hoop:- Nothing to report. (9) Vandalism:- Refer to point (1). Councillor Bellis also stated that having spoken to the PCSO's, children as young as 9 years of age can be prosecuted. The Clerk reported that she had received 1 response to the open letter, offering help. (10) Proms in the Meadows:- The Clerk confirmed that a letter had been sent to Acton Aid. **RS**
- 05-03-08 Footpaths - (1) Use of Community Service Manpower - Nothing to report. (2) Footpath Friends:- Nothing to report.
- 06-03-08 Village Green - (1) Bye-Law Signs:- The Clerk confirmed that she had spoken to ALCA, who will be sending current bye-law wording. (2) Grass Cutting:- Nothing to report. (3) Parking:- Councillor Sheppard confirmed that he had spoken to his tenants requesting them to refrain from parking on the village green. Consideration will also be given to reinstating the patch of Village Green in front of Bruin Cottage. (4) May Pole:- Nothing to report. (5) General Clearing:- Nothing to report. (6) John Smalley Memorial Plaque:- It was agreed that a Horse Chestnut tree would be purchased. Councillor Sheppard to organise. (7) Edging Stones:- Councillor Taylor **RS** confirmed that the cobbles had been collected. As soon as Councillor Sheppard had completed the landscaping of the new house, the cobbles will be reinstated. (9) Driving on Village Green:- Nothing to report.
- 07-03-08 Signs - The Clerk confirmed that the signs around the parish meadows and cemetery will be erected on Thursday 20th March.
- 08-03-08 Cemetery - (1) Dog Signs and Dog Bin:- It was agreed that the new dog bin will be installed next to the wall in the middle of the cemetery. Councillor Taylor **DT** will contact the dog warden. (2) Memorials:- The Clerk had received notification for the re-opening of a grave following the death of Mr. Donald Elson. The funeral will take place on 18th March. (3) Rubbish:- See Nibley Lane Allotments. (4) Grave Edging:- Nothing to report (5) Hedge:- Nothing to report.
- 09-03-08 ALCA - Nothing to report.
- 10-03-08 Allotments - (1) Nibley Lane:- Following the site meeting on 1st March 2008, the Clerk had prepared a brief document outlining the proposed plans for the allotments. The Clerk was instructed to email this to all the Councillors for their consideration and discussion at the next meeting. The Clerk also

confirmed that Mr. Alvis will be commencing the clearing works to the bank. This may necessitate two lots of spraying (2) Station Road:- Nothing to report.

- 11-03-08 Dyers Pond - Nothing to report.
- 12-03-08 War Memorial - (1) War Memorial - Nothing to report.
- 13-03-08 Chill Wood - (1) Gates:- The Clerk was instructed to contact the Environment Agency to ensure that they are proceeding with their actions. (2) Tree Preservation Order:- Nothing to report. (3) Fencing:- Nothing to report. (4) Area in Front of Woodlands:- The Clerk reported that she had been in contact with PC Howell David. It is the intention that there will be a follow up meeting. The Clerk to chase in approximately 6-8 weeks, to make sure that one does take place. (5) Cave Gate:- Councillor Heal reported that the cost for the gate would be in the order of £140.00. All agreed to proceed. **Clerk**
Clerk
CH
- 14-03-08 Public House, Broad Lane - Nothing to report.
- 15-03-08 Parish Charter Working Group - Nothing to report.
- 16-03-08 Information Technology Offer - Nothing to report.
- 17-03-08 Lorry Movements, Latteridge Road junction with By-pass - Nothing to report.
- 18-03-08 Land adjacent to 321 North Road - Nothing to report.
- 19-03-08 Exel Logistics Site - Nothing to report.
- 20-03-08 Land Opposite Station House - Nothing to report.
- 21-03-08 Bus Shelter - Nothing to report.
- 22-03-08 Library - Nothing to report.
- 23-03-08 Street Lights - Nothing to report.
- 24-03-08 Lavenham Farm - The planning application for the new access track has been received and will be discussed later. Councillor Taylor reported that the tiles used on what is believed to be Building 1, are not the same colour as the rest of the roof. The Clerk was instructed to contact South Gloucestershire Planning, and enquire about the four passing bays on Nibley Lane what had been a condition of the original planning consent. **Clerk**
- 25-03-08 Highways - (1) Bows Bridge:- Nothing to report.
- 26-03-08 North Road Sewer Pump - The Clerk had spoken with Wessex Water. The recent works and patch had been the result of another burst pipe. The actual works to replace the sewer pump will take place mid to late April. Wessex will be sending out replacement letters to all residents affected nearer the time.
- 27-03-08 Rubbish, Locks Lane - Nothing to report.
- 28-03-08 WCS, Frampton End Lane - A development control meeting took place on 13th March to discuss the recent retrospective planning application.
- 29-03-08 Craigathy, Mission Road - Nothing to report.
- 30-03-08 Parish Hall - Nothing to report
- 31-03-08 Acton Aid Donation (Play Equipment) - Thank you letter has been sent.
- 32-03-08 Lower Farm Lights - The Clerk confirmed that she had emailed Liz Francis. Awaiting a response. **Clerk**
- 33-03-08 Latteridge Road Bollards - Nothing to report.
- 34-03-08 Skip, Chilwood Close - Nothing to report.
- 35-03-08 Traffic Lights, Latteridge Road Junction - The Clerk has email South Gloucestershire Highways requesting a site visit. Awaiting a response. **Clerk**

- 36-03-08 National Grid Wireless - Nothing to report.
- 37-03-08 Joint Interest Group - The Clerk reported that the next meeting is on the 9th April.
- 38-03-08 Clarks Yard, North Road - Nothing to report.
- 39-03-08 Clarks Yard, Drains - Clerk to chase. **Clerk**
- 40-03-08 Latteridge Green, Dying Tree - A site visit will take place on 29th March 2008 to discuss. **All**
- 41-03-08 Community Profiles - Nothing to report.
- 42-03-08 Lorry Movements, Wotton Road - Councillor Gawler submitted traffic counts for the B4058 (Wotton Road), northbound and southbound, for the whole of 2007. The results actually show that the numbers have gone down.
- 43-03-08 Annual Parish Meeting - Following discussions, it was agreed that the Annual Parish Meeting, following by the Annual Meeting of the Parish Council would take place on Friday 9th May 2008 in Iron Acton Parish Hall, commencing at 8.00pm. Clerk to arrange. **Clerk**
- 44-03-08 Charities Committee - Nothing to report.
- 45-03-08 Latteridge Road Rail Crossing - The Clerk reported that she had spoken with Railtrack who had attended the site. Railtrack confirmed that the difference in height is within their own tolerance levels. However they did concede that the tarmac is lifting and will be arranging its replacement.
- 46-03-08 Village Website - This will be discussed under Any Other Business - Request for Donation.
- 47-03-08 Ditches - Mission Road - The Clerk confirmed she had emailed Streetcare. Following discussion, it is possible that the ditches are the responsibility of BT as they have laid cables in this vicinity, in the past. The Clerk to ascertain. **Clerk**
- 48-03-08 Parking - Iron Acton High Street - The Clerk confirmed she had emailed Mark Parry with the details, requesting a site visit. Currently awaiting a response. Clerk to monitor. **Clerk**
- 49-03-08 Junction Nibley Lane/High Street White Lines - The Clerk reported that she had emailed South Glos Highways. Currently awaiting a response. Clerk to chase. **Clerk**
- ANY OTHER BUSINESS**
- 50-03-08 Councillor Weldrake reported that there appears to be porch being built to the front of the wash house on the field owned by the Webs at Cog Mill. The Clerk was instructed to write to South Glos Planning Department to enquire whether appropriate planning has been sought, and to satisfy themselves that the wash house is being used for it's intended purposes. **Clerk**
- 51-03-08 Councillor Weldrake reported that Acton Aid now have a Christmas Lights scheme. The scheme involves the lights being plugged into the street lights. Councillor Weldrake will write to Streetcare to see if this is feasible. **RW**
- 52-03-08 Councillor Lomas requested the Clerk to write to South Glos Highways to request that improved signage be erected to highlight that a low bridge is situated on North Road by the traffic lights adjacent to the Jehovah Witness meeting hall. There had been a recent incident when a high sided lorry had attempted to travel down North Road and was unable to pass under the bridge. **Clerk**
- 53-03-08 Councillor Gawler reported that the Broad Lane/North Road junction improvements were scheduled to be carried out this forthcoming financial

year.

- 54-03-08 Councillor Gawler reported that traffic flows had been carried out on the Yate road and submitted the counts. South Gloucestershire Council are reasonably happy with the results.
- 55-03-08 Councillor Gawler also reported that following the spell of very heavy rain, the drains became blocked along the Wotton Road. South Gloucestershire Council jetted the drains and discovered that they had collapsed between Chaingate Lane and Backfield Farm. This has now been rectified.
- 56-03-08 It was also reported that flooding had occurred in Chaingate Lane and the Kitchings residence has been completely flooded. This could be something to do with the ditch between the house and the gateway. The Clerk was instructed to contact Streetcare and ask them to investigate. **Clerk**
- 57-03-08 In connection with the traffic counts conducted on the B4058, Councillor Blanchard asked whether it would be possible to have the same conducted on the Latteridge Road. All agreed that the Clerk would contact South Gloucestershire Council to request this. **Clerk**
- 58-03-08 Councillor Taylor reported that he had received a flyer from a resident on the Great Western Business Park in relation to a development by Colliers CRE of an existing industrial unit into 29 business units. However, no planning application had been submitted. The Clerk had spoken to this company, who had confirmed that this was just 'tester' to see if there was any interest. If the response was positive, then a planning application would follow.
- 59-03-08 Councillor Taylor also reported that there was inappropriate activating happening at the old South West Storage Unit on Armstrong Way. Clerk to contact South Gloucestershire Council to ask them to investigate. **Clerk**
- 60-03-08 The Clerk reported that a cheque had been presented to the Mother and Toddler Group, as a donation towards new play equipment (as agreed at the February 2008 meeting). However, the Group do not have a bank account. It was therefore agreed that a cheque would be written for £100, payable to Mr. Sheppard, and the cash would be handed to the Mother and Toddler Group. All agreed.

CORRESPONDENCE RECEIVED

- 61-03-08 Planning Consents
(1) 5.85 Acres Field, Larks Lane, Latteridge (minute 62-01-08)
- 62-03-08 Consent of Certificate of Lawfulness
(1) Coach House, Avenue House, High Street (minute 62-02-08)
- 63-03-08 Tree Planning Consent
(1) Coach House, High Street (minute 60-02-08)
(2) The Old Rectory, High Street (minute 60-02-08)
- 64-03-08 Approval - Prior Notification
(1) Latteridge Green Farm, Latteridge Green (minute 61-02-08)
- 65-03-08 Notification of Withdrawal
(1) 18 Westview Cottage, Engine Common Lane (no planning docs received)
- 66-03-08 Planning Appeal
(1) Land off Folly Road, Latteridge - Unauthorised erection of stable block, store room, tack room, feed and hay store - change of venue
- 67-03-07 Planning Applications
(1) Building 5 & 6 Lavenham Farm, Nibley Lane, Iron Acton - Construction of new

vehicular access (retrospective). No objections.

- (2) Elmlea Cottage, Latteridge - Erection of two storey side extension to form garage and additional living accommodation. Erection of rear conservatory. Construction of new vehicular access. No objections.

68-03-08 Tree Works Applications

- (1) 330 North Road, Yate - Works to remove 1 no. Oak tree covered by SGTPO 12/07 dated 14th November 2007. To object - the Parish Council does not feel that evidence has been given to support the application.

ACCOUNTS FOR PAYMENT

69-03-08	Iron Acton Parish Hall	Hire of Parish Hall - Chillwood	£17.00
		Meeting 25.01.08	
	ALCA	Membership 2008/2009	£155.58
	CPRE	Membership 2008/2009	£28.00
	Mrs. P. Evans	Clerks Salary	£1,261.45
	Mrs. P. Taylor	Bus Shelter Cleaning	£29.00
	Mrs. L. Angell	Bus Shelter Cleaning	£29.00
	Iron Acton PCC	Hire of Room	£15.00
	South Gloucestershire Council	Cemetery Rent	£32.78
	Iron Acton PCC	Donation - Set Up Costs - Website	£500.00
	Mr. R. Sheppard	Cash donation to Mother & Toddler Group	£100.00
		TOTAL	£2,167.81

Councillor Weldrake proposed and Councillor Gawler seconded and all agreed that these accounts be paid.

Date of Next meeting - Monday 20th April 2008 at Marshall Rooms, Iron Acton commencing at 7.30pm.

There being no other business the meeting was closed at 10.00pm

Signed: _____

Dated: _____