

## **MINUTES OF MEETING OF MONDAY 21<sup>st</sup> APRIL 2008**

A meeting of Iron Acton Parish Council was held in the Marshall Rooms, Iron Acton commencing at 7.30pm.

Present: Mr. Sheppard (Chairman), Mr. Bellis (Vice-Chairman), Miss. Weldrake, Mr. Taylor, Mr. Lomas, Miss. Blanchard, Mr. Gawler (Councillor and South Gloucestershire Council), Mr. Heal, Mrs. Aplin and Mrs. Evans (Clerk).

Apologies: Mr. Hockey (South Gloucestershire Council)

Declarations of Interest: Councillors Heal declared an interest in minute 30-04-08 and 62-04-08 and took no part in those discussions. Councillor Bellis declared an interest in minute 62-04-08 and took no part in those discussions. Councillor Sheppard declared an interest in minute 66-04-08, left the room and took no part in those discussions.

### Action

- 01-04-08 Minutes of the Last Meeting - copies circulated, agreed correct and signed. Proposed Councillor Weldrake, seconded Councillor Heal. All agreed.
- 02-04-08 Public Participation - none.

### MATTERS ARISING FROM THE MINUTES

- 03-04-08 Financial Report - The Clerk reported balances as at 21<sup>st</sup> April 2008 of:-  
 (1) £2,921.37 in the Current Account.  
 (2) £10,211.38 in the Reserve Account.  
 (3) £15,982.87 in the National Savings Accounts.  
 The audited accounts for 2006/2007 and the unaudited accounts for 2005/2006 were approved. Councillor Bellis proposed, Councillor Taylor seconded, all agreed.
- 04-04-08 Parish Meadows - (1) Play Equipment:- The broken swing will be taken away over weekend 26/27<sup>th</sup> April for repair. A repair will also be made to the lopsided swing with a new u-bolt. The seats in the swings are designed such that rain water is retained. All agreed that holes will be drilled to allow the water to escape. Councillor Heal will attend to this when replacing the benches. (2) Tennis Courts:- Nothing to report. (3) Improvements to Play Area:- Councillor Heal will be siting the picnic benches shortly. (4) General Clearing:- Nothing to report. (5) Trees:- Nothing to report. (6) Repairs to Walls:- Field & Lawn (Marquees) Ltd - Nothing to report. (7) Locks:- Nothing to report. (8) Basketball Hoop:- Nothing to report. (9) Vandalism:- Councillor Bellis reported that four parishioners had put their names forward to help keep an eye on the meadows. The Clerk reported that another family had also telephoned to say that they would be in the meadows on 11<sup>th</sup> April and would monitor things. There also appears to be another breach in the boundary wall on the right hand side of the meadows. The Clerk was instructed to ascertain whose responsibility the wall is, via the deed from Nat West. (10) Proms in the Meadows:- Nothing to report.

**Clerk**

Councillor Weldrake reported that Acton Aid had re-seeded the bonfire area. (11) Entrance Bridge:- Councillor Heal mentioned that the post holding the fence over the entrance bridge from the High Street has rotted through. It was agreed that Councillor Heal will have a look at this and make a repair. (12) Dog Fouling:- Councillor Sheppard reported that there appears to be an increase in dog fouling, with irresponsible owners allowing their dogs to roam. This will be highlighted at the Annual Parish Meeting.

- 05-04-08 Footpaths - (1) Use of Community Service Manpower - Nothing to report. (2) Footpath Friends:- Nothing to report. (3) Councillor Bellis reported that a 6ft high solid wooden gate has been put across footpath LIA23 (property to the side of the petrol station where it merges with the by-pass). The Clerk instructed to contact South Gloucestershire Council to enquire if this is acceptable. **Clerk**
- 06-04-08 Village Green - (1) Bye-Law Signs:- Nothing to report. (2) Grass Cutting:- Nothing to report. (3) Parking:- There is still a problem with residents parking on village green. The majority of houses on the green do have their own garage space. It was agreed that the Parish Council should take practical steps to find a solution to this situation. The Clerk was instructed to contact the Commons Commissioner and South Gloucestershire Council to seek their advice on this situation. (4) May Pole:- Nothing to report. (5) General Clearing:- Nothing to report. (6) John Smalley Memorial Plaque:- The horse chestnut tree has been ordered. Awaiting delivery. (7) Edging Stones:- Nothing to report. (9) Driving on Village Green:- Nothing to report. **Clerk**
- 07-04-08 Signs - The remaining signs to be erected are with Mr. Herbert. Councillor Sheppard will chase. **RS**
- 08-04-08 Cemetery - (1) Dog Signs and Dog Bin:- Councillor Taylor has spoken to the Dog Warden. The cost of a new dog bin is £200.99 for installation, with a cost of £3.45 per collection. Councillor Weldake proposed, Councillor Lomas seconded and all agreed that the Parish Council will proceed on the installation at the above costs. Councillor Taylor will arrange for this to take place. The bin is to be sited on the wall, close to the footpath. (2) Memorials:- Nothing to report. (3) Rubbish:- The Clerk had circulated copies of the proposed plans for the cemetery/allotment area. It was agreed that the Councillors would meet on 16<sup>th</sup> June 2008 at 7.00pm to visit the area and agreed the recommendations. (4) Grave Edging:- Nothing to report (5) Hedge:- Nothing to report. **DT**
- 09-04-08 ALCA - Nothing to report.
- 10-04-08 Allotments - (1) Nibley Lane:- Initial works had commenced. See 08-04-08 point (3). (2) Station Road:- Nothing to report.
- 11-04-08 Dyers Pond - Invoice from R.O. Williams presented for payment for works to the pond.
- 12-04-08 War Memorial - (1) War Memorial - Nothing to report.
- 13-04-08 Chill Wood - (1) Gates:- The Clerk reported that the Environment Agency will be installing their new gates by the end of April. The Clerk was instructed to contact the EA to remind them of the urgency. (2) Tree Preservation Order:- Nothing to report. (3) Fencing:- Nothing to report. (4) Area in Front of Woodlands:- The Clerk reported that on the 16<sup>th</sup> April she had received a telephone call from a parishioner who reported that a group **Clerk**

of lads were in the woodland creating jumps for their bikes. The Clerk, PSCO McKinnon and Councillor Sheppard attended the woodlands. On talking with the six young lads, it transpired they were from Frampton Cotterell and had nowhere else to play. They repaired the damage and went on their way. (5) Cave Gate:- Nothing to report.

- 14-04-08 Public House, Broad Lane - Nothing to report.
- 15-04-08 Parish Charter Working Group - Nothing to report.
- 16-04-08 Information Technology Offer - Nothing to report.
- 17-04-08 Lorry Movements, Latteridge Road junction with By-pass - Nothing to report.
- 18-04-08 Land adjacent to 321 North Road - Nothing to report.
- 19-04-08 Exel Logistics Site - Nothing to report.
- 20-04-08 Land Opposite Station House - Nothing to report.
- 21-04-08 Bus Shelter - Nothing to report.
- 22-04-08 Library - Councillor Aplin reported that Yate Library will be holding a briefing meeting on Thursday 24<sup>th</sup> April 2008 to discuss the development plans for the library.
- 23-04-08 Street Lights - Nothing to report.
- 24-04-08 Lavenham Farm - The Clerk has reported the differing tiles to South Gloucestershire and had received an acknowledgement. Following the concerns raised by Councillor Taylor regarding the passing bays along Nibley Lane, the Clerk re-read an email, dated 13<sup>th</sup> November 2007 from South Gloucestershire Council, acknowledging that the passing bays had not been completed. However the Officer was of the opinion that development works have not been completed yet and Condition 17 did not provide any timescale for the works. However, the Officer would be writing to the owner's agent to remind them that the passing bays are required.
- 25-04-08 Highways - (1) Bows Bridge:- Nothing to report.
- 26-04-08 North Road Sewer Pump - The Clerk reported that the work is currently being undertaken.
- 27-04-08 Rubbish, Locks Lane - Nothing to report.
- 28-04-08 WCS, Frampton End Lane - Nothing to report.
- 29-04-08 Craig Affie, Mission Road - A planning application had been received in respect of this property.
- 30-04-08 Parish Hall - Councillor Heal reported that the Parish Hall Committee is ready to submit plans to South Gloucestershire Council. It had previously been agreed that the plans could be submitted through the Parish Council thereby attracting a reduced fee. Proposed Councillor Sheppard, seconded Councillor Bellis, all agreed. The Clerk was instructed to contact ALCA to ensure the correct procedure is followed. **Clerk**
- 31-04-08 Acton Aid Donation (Play Equipment) - Nothing to report.
- 32-04-08 Lower Farm Lights - The Clerk confirmed that she had emailed Liz Francis. No response had been received. Clerk will chase. **Clerk**
- 33-04-08 Latteridge Road Bollards - Nothing to report.
- 34-04-08 Skip, Chilwood Close - Nothing to report.
- 35-04-08 Traffic Lights, Latteridge Road Junction - Clerk to chase. **Clerk**
- 36-04-08 National Grid Wireless - Nothing to report.
- 37-04-08 Joint Interest Group - Nothing to report.
- 38-04-08 Clarks Yard, North Road - Nothing to report.

- 39-04-08 Clarks Yard, Drains - Nothing to report
- 40-04-08 Latteridge Green, Dying Tree - Tree has been cut down.
- 41-04-08 Community Profiles - Nothing to report.
- 42-04-08 Lorry Movements, Wotton Road - Nothing to report.
- 43-04-08 Annual Parish Meeting - The Clerk reported that the head teachers from both primary schools, the Police and the Chairman of the Parish Hall Committee had been invited to give a short summary.
- 44-04-08 Charities Committee - Councillor Sheppard reported that there is a parishioner who is interested in becoming secretary to the Charities Committee. Councillor Sheppard will be speaking to her soon. **RS**
- 45-04-08 Latteridge Road Rail Crossing - Nothing to report.
- 46-04-08 Village Website - Nothing to report.
- 47-04-08 Ditches - Mission Road - The Clerk has reported and is awaiting a response.
- 48-04-08 Parking - Iron Acton High Street - Letter received from South Gloucestershire outlining possible courses of action, one being restricted parking in certain areas. It was agreed that this was not practical. The Clerk was instructed to write back to South Gloucestershire proposing that the possibility of heightening the kerb in certain places along the High Street should be considered. **Clerk**
- 49-04-08 Junction Nibley Lane/High Street White Lines - The Clerk read out an email from Chris Harris of South Gloucestershire Council explaining the line markings.
- 50-04-08 Porch Development - Cog Mill - The Clerk has reported this to Enforcement.
- 51-04-08 Acton Aid Christmas Lights - Councillor Weldrake is dealing with this.
- 52-04-08 North Road Bridge - The Clerk has written to South Gloucestershire. Councillor Lomas reported that that section of the road is now closed because of the Wessex Water repairs.
- 53-04-08 Chaingate Lane Ditches - This has been reported to South Gloucestershire Council.
- 54-04-08 Traffic Counts Latteridge Road - The Clerk is still to report this. Councillor Gawler suggested contacting Jeremy Harris at South Gloucestershire Council. **Clerk**
- 55-04-08 South West Storage Unit - The Clerk had reported this to South Gloucestershire Council as an untidy site.

#### ANY OTHER BUSINESS

- 56-04-08 It was reported that the caravan situated on land opposite 42 Lodge Road is being lived in. The Clerk was instructed to write to South Gloucestershire Council informing them of this. **Clerk**
- 57-04-08 Councillor Sheppard reported that there is an increasing number of HGV vehicles using North Road. The Clerk was instructed to contact PCSO McKinnon and ask him to monitor. **Clerk**
- 58-04-08 The Clerk had previously circulated a copy of correspondence received from South Gloucestershire Council regarding the Determining of Planning Applications. It was agreed that the Clerk would respond to the questions raised, as follows:- (1) Not practical for our Parish Council to receive consultations electronically; (2) Email address already known to South Gloucestershire Council; (3) We cannot confirm we will meet the 21 day **Clerk**

target for responses, as the Parish Council meets monthly; (4) We are a small Parish Council with only 9 councillors and to try and meet the 21 day deadline would place extra pressure on the councillors; (5) We will advise South Gloucestershire of our forthcoming meeting dates, so they are aware of when Iron Acton Parish Council meet.

- 59-04-08 Councillor Gawler reported on the proposal by the Government regarding the provision of new houses. It is proposed that 30,800 new houses are proposed for South Gloucestershire by 2026, made up of 10,600 in urban extensions mostly on Green Belt Land at Cribbs/Filton/Harry Stoke/M32 and south of Emersons Green/Kingswood, and 500 new dwellings on Greenfield land at Yate/Chipping Sodbury, 12,900 in the Bristol urban area and 2,300 across the rest of South Gloucestershire. Councillor Gawler reported that this is being discussed in detail as there is a possibility that the land at the back of Brimsham through to Tan House could possibly hold up to 2,500 houses. However, this will not happen for many years. Councillor Gawler will keep us up to date. There is a meeting in Chipping Sodbury Town Hall on 20<sup>th</sup> May to discuss the proposed plans.
- 60-04-08 The Clerk reported that she had received an email from friends of Margaret Woodman requesting that the flowering cherry tree be planted on the Village Green in her memory together with a small plaque. All agreed. Councillor Sheppard will organise. **RS**
- 61-04-08 The Clerk reported that an application for a Street Trading Consent had been received for 'Scaff the Lot' on the Latteridge Road lay-by. No objections. Clerk to respond. **Clerk**
- 62-04-08 The Clerk reported that she had received a request from the May Day Committee to be allowed to use the avenue in the Parish Meadows for use by stall holders to park their cars. This was agreed, as long as the ground is firm and not waterlogged as cars would damage the grass if it was too wet. Clerk to inform May Day Committee. **Clerk**

### CORRESPONDENCE RECEIVED

- 63-04-08 Planning Consents  
 (1) 5 Chilwood Close, Iron Acton (minute 59-02-08)  
 (2) 3.48 Acre Field, Larks Lane, Latteridge (minute 59-02-08)  
 (3) Site Adjacent White Hart Inn (59-02-08)
- 64-04-08 Planning Refusals  
 (1) Land at Units 45-48 Waverley Road (minute 59-02-08)
- 65-04-08 Notification of Withdrawal  
 (1) Elmlea Cottage, Latteridge (minute 67-03-07)
- 66-04-08 Planning Applications  
 (1) Craig Affie, Mission Road - Change of use from dwelling house (Class C3) to (Class D1) Day Nursery as defined in the Town and Country Planning (Use Classes Order) 1987 (as amended). To object:- access lane unsuitable to sustain the extra traffic; single track road; substandard junction; no footpaths; inadequate road for service vehicles; do not believe figures for estimated traffic movements are accurate; building not suitable.  
 (2) 5 Broad Lane, Yate - Erection of Side Conservatory. No objections.  
 (3) Chapel Patch, The Green, Iron Acton - Erection of rear conservatory. No objections.

- (4) Green Lane Farm, Dyers Lane, Iron Acton - Conversion of existing outbuilding to form offices (Class B1) as defined in Town and Country Planning (Use Classes Order) 1987 (as amended). To object:- narrow single track residential lane, accessed through Chaingate lane which is also a narrow single track residential lane.
- (5) Dyers Cottage, Mission Road, Iron Acton - Erection of single storey extension to existing outbuilding and single storey link extension to form additional living accommodation. Erection of detached double garage. To object:- access insufficient; overdevelopment of site, design of building; hedges and verge not to be removed or damaged during construction. Councillor Gawler proposed, Councillor Taylor seconded. A vote then took place, 8 in favour and 1 against.
- (6) Land at Units 45-48 Waverley Road, Beeches Industrial Estate - Erection of 2 no. buildings for industrial use (Classes B1(c), B2 and B8) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) with ancillary office space, car parking and landscaping (resubmission of PK08/0119/F. No objections.

ACCOUNTS FOR PAYMENT

67-04-08	Avon Wildlife Trust	Membership Renewal	£42.00
	Landscape Services	Initial Works in Cemetery	£178.81
	Allianz	Insurance	£969.74
	R.O. Williams	Works to Dyers Pond	£70.50
	Iron Acton PCC	Room Hire	£15.00
		TOTAL	£1,276.05

Councillor Bellis proposed and Councillor Blanchard seconded and all agreed that these accounts be paid.

Date of Next meeting - Monday 19<sup>th</sup> May 2008 in North Road School Hall commencing at 7.30pm.

There being no other business the meeting was closed at 10.00pm

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_