

**MINUTES OF MEETING OF
IRON ACTON PARISH COUNCIL
Monday 15th November 2010**

The meeting of Iron Acton Parish Council was held in Iron Acton Parish Hall commencing at 7.30pm.

Present:- Mr. Sheppard (Chairman), Mr. Bellis (Vice Chairman), Mr. Gawler, Mr. Lomas, Miss. Blanchard, Mr. Taylor, Mrs. Aplin, Mrs. Evans (Clerk).

Action

PUBLIC PARTICIPATION

One member of the public was present.

Mr. John Davis addressed the Parish Councillors regarding his recent request to have a permanent sign erected on Broad Lane directing delivery lorries to Western Environmental. Unfortunately lorry drivers who are unfamiliar with the area are being mis-directed by their satellite navigational equipment and ending up on Engine Common Lane. Damage is being done to hedges and cars as these lorries then try to reverse or turn around. Mr. Davis had contacted the Clerk, who had forwarded by email the relevant SGC application forms. Unfortunately SGC have turned down his application. Councillor Gawler said that he would speak with Tracey Hamblett of SGC to see if something could be done.

01-11-10 **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Weldrake and Heal. Councillor Hockey had informed the Clerk that he would be arriving late due to a prior meeting.

02-11-10 **DECLARATIONS OF INTEREST - Personal and/or Prejudicial**

Councillor Taylor declared an interest in Agenda item 16.

03-11-10 **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

Copies of the minutes of the meeting held on 18th October 2010 had been circulated. Councillor Aplin requested that in the Parish Councillor's Reports that the word 'more' be inserted after 10,000. Councillor Blanchard pointed out that in the Chairman's Report November should be substituted for September in connection with the Chipping Sodbury Remembrance Day Service. Subject to these two alterations the minutes were approved and signed by the Chairman. Proposed Councillor Blanchard and seconded Councillor Sheppard.

04-11-10 **CHAIRMAN'S REPORT**

The Chairman reported that he had attended the Remembrance Day Service on Sunday 14th November 2010 on behalf of the Parish Council. Whilst at the Remembrance Service the Chairman had engaged in conversation with a couple of other Parish Chairmen who have war memorials located on village greens within their parishes. The Chairman asked the Councillors to consider whether Iron Acton should think about erecting a war memorial. Various locations within the parish were suggested such as the village green and parish meadow. **It was agreed** that this would be the subject of further discussion at some point in the future.

The Chairman also reported that residents in the North Road/Mission Lane area are still concerned about the proposed estate development. The Chairman has assured them that nothing further has been heard from Sidney Freed Holdings.

The Chairman then reported that whilst driving through the parish it is obvious that some of the trees within the parish are in need of attention. In particular there is one in North Road, close to the Broad Lane junction that needs to be looked at. **It was agreed** that the Clerk would contact Mr. Chris Wright to ask him to have a look at them. Proposed Councillor Sheppard and seconded Councillor Bellis. **All agreed.**

Finally, the Chairman confirmed that the access track to the rear of Fairview Terrace had been done, and passed his thanks on to Councillor Bellis for organising the

work.

05-11-10 CLERK'S REPORT

Action from October Meeting

Public Participation - A letter has been sent to YTC requesting information in connection with their meetings with Sydney Freed Homes.

04-10-10 - Letters have been sent to Chipping Sodbury Memorial Day Centre and YTC in connection with attendance at the Remembrance Day Services.

05-10-10 - Unfortunately the proposed meeting on 13th November at the Nibley Lane allotments had to be postponed due to urgent family business of the Clerk.

07-10-10 - The company previously used by the Parish Council to repair the bus shelter is no longer trading. The Clerk is therefore investigating other possibilities.

14-10-10 - The Clerk has sent a letter to Acton Aid confirming that Parish Council's majority decision for permission to be granted, in accordance with Parish Meadow Bye Law No. 7, for the multi-functional open structure to proceed to the planning stage. The Clerk also confirmed the Parish Council's permission for the annual Bonfire event on 6th November 2010 to take place as well as the annual Proms in the Meadow event on 9th July 2011.

15-10-10 - An email was sent to the Victorian Committee confirming the Parish Council's permission for a star to be erected on the village green May Pole for the duration of the Christmas period.

16-10-10 - An email was sent to SGC confirming that the Parish Council had no objections to the Street Closure Order PT4040 to facilitate the Victorian Evening on 18th December 2010.

17-10-10 - The Clerk has proposed a date of **Saturday 20th November 2010** for the Parish Council to meet with residents of the private drive to the side of the Parish Hall to discuss a mutually agreeable height for the holly hedge.

18-10-10 - A letter was sent to Mr. Barker, Chairman of the Latteridge Road Action Group confirming that the contents of his email had been noted.

19-10-10 - The Clerk has sent a letter to Mr. Harley confirming that the contents of his letter had been noted.

20-10-10 - An email has been sent to SGC confirming that the Parish Council did not wish to register on the database.

21-10-10 - An email was sent to SGC confirming that the Parish Council had no objections to the proposed waiting restrictions on the Badminton Road.

Old Coal Yard, Station Road - An email was received from SGC on 20th October 2010 confirming that the 21 day deadline for a response from Mr. May (who is currently based on the site) to the Planning Contravention Notices had expired. A review of land registry documents had confirmed that Mr. Keith Hayden Thomas remains the landowner and is therefore the only person legally responsible for the activities on the site in breach of the Enforcement Notice. SGC have also received a telephone call from Mr. Chris Dance who is the land owners planning agent. The planning agent has been approached by Mr. May with a view to addressing the matters raised in the PCN and other outstanding issues on the site. The planning agent will be meeting with Mr. May to discuss matters.

Nibley Lane - As reported to the Parish Councillors on 20th October 2010 a telephone call was received from Mr. Harley in connection with his request for Parish Council support to block off the far end of the crescent outside the Nibley Lane bungalows.

Mr. Harley was extremely disappointed with the Parish Council's response.

A further three telephone calls were received from Mr. Harley over the next week in connection with the large bonfire that had been built in the field opposite the bungalows. Mr. Harley expressed concern that there was builders rubbish contained within the bonfire. Mr. Harley also informed the Clerk that last year the fire brigade had to be called to extinguish the bonfire as it has burnt for a number of days and the residents of the bungalows had experienced a great deal of smoke problems. The Clerk therefore took a photograph of the bonfire and forwarded it to SGC who informed the Clerk that as the bonfire was on private land and well within the required distance from the road, and that it was probably a one off bonfire, they would have no cause to intervene. The Clerk subsequently wrote a letter to Mr. Harley informing him of the response from SGC and enclosing a copy of SGC's guidelines on bonfires. Mr. Harley then telephoned the Clerk again stating that he was not content with this. Following bonfire night the Clerk visited the field and saw that the bonfire had been burnt. The Clerk has not been made aware of any further problems relating to the bonfire and Mr. Harley has not contacted the Clerk. Councillor Gawler enquired of the Clerk whether anything further had been heard or received from Mr. Harley and the Clerk confirmed that nothing had.

Latteridge Road - As reported to the Parish Councillors on 20th October 2010 a telephone call was received from Mr. Barker, Chairman of the Latteridge Road Action Group following his email to the Parish Council requesting their support for a 7.5t weight limit to be imposed on the Latteridge Road. Mr. Barker was extremely disappointed in the Parish Council's response.

A further email was received from Mr. Barker which had also been sent to the Evening Post web desk entitled 'Sleep Deprivation' in which Mr. Barker refers to the 'double standards' of SGC Councillors and Parish Councillors. This email was forwarded to Parish Councillors for their information.

Frampton End Road - The Clerk informed the Parish Councillors under Minute 16-03-10 that residents of Frampton End Road had enquired about the possibility of a 'Quiet Lane' sign at the entrance to the Road. The Parish Council had decided not to pursue this course of action.

Under Minute 05-09-10 the Clerk informed the Parish Councillors of a road traffic incident on the Bristol Road on 24th August 2010 involving a horse, rider and car. Following the incident the residents of Frampton End Road got together and approached the SSCG in order to pursue an application for the closure of the road to traffic. Unfortunately it appears that accident on 24th August has been reported in the Focus magazine which has caused distress to the family of the driver of the car. An apology has been sent to the family of the driver by Focus magazine and the details will be corrected in the next issue. Also, the rider has posted photographs of the horse and car on her Facebook page along with some inflammatory comments.

Bearing in mind the sensitivity of this issue, and a request from the residents of Frampton End Road, the Clerk has withdrawn the draft agenda item.

In connection with Frampton End Road and the residents request in April for a Quiet lane sign, the reason the Parish Council had not wished to pursue this was because a Quiet Lane Sign was difficult to enforce. Councillor Blanchard mentioned that Councillor David Hockey had previously mentioned that residents at the Frampton Cotterell end of the land would like to see the lane closed.

The criteria for a Quiet Lane is that the lane forms a network of rural lanes associated with an area that people use for leisure/recreational purposes. Quiet Lane signs do contribute to a considerable reduction in speed however it was acknowledged that

not everyone will adhere to a new speed limit. The Frampton End Lane action group have asked that SGC engineers look at different ways of tackling the speeding car problem, and **it was agreed** that Iron Acton Parish Council would enquire of SGC about ways of pursuing what criteria needs to be met to ensure that a Quiet Lane sign/speed limit can be enforced. Proposed Councillor Sheppard and seconded Councillor Blanchard. **All agreed.** Consideration also needs to be given to the fact that the Frome Valley Walkway is connected to Frampton End Road.

06-11-10 **SOUTH GLOUCESTERSHIRE REPRESENTATIVE REPORT**

Councillor Hockey reported that the new recycling regime bins should have been delivered. The new recycling regime will commence on 22nd November 2010. Food waste will be turned into compost for which SITA will be responsible. SITA recognise that landfill tax is on a dramatic escalating scale which is currently £48/tonne and will rise to £56/tonne next year. SITA also recognise that the economic viability of plastic recycling is increasing.

Councillor Hockey also confirmed that the Latteridge Road traffic data is not ready yet. Councillor Blanchard enquired of Councillor Hockey whether it was true that when the Latteridge Road was shut, the traffic on the Wotton Road only increased by 2-3%? This figure was disbelieved and Councillor Hockey reiterated that we have to wait for the data to be confirmed.

Councillor Gawler reported that the second phase of the Manor Road footway has now commenced.

07-11-10 **PARISH COUNCILLOR'S REPORTS**

Councillor Taylor informed the Parish Council that the Iron Acton Estate Residents Association had approached the Parish Council for financial assistance. Councillor Taylor is currently Vice Chairman of this organisation. The Residents Association has recently been granted a sum of money from Quartet.

Councillor Taylor further reported that approximately 40 tyres had been dumped on Dyers Lane, which had been reported to SGC Streetcare department.

Councillor Taylor also reported that the bonfire on Mr. Sandy's land (opposite the Nibley Lane bungalows) had been burnt on Bonfire night and had caused a good deal of quite noxious smoke.

Councillor Taylor also reported that there is a mobile home on Mr. Sandy's land which is being inhabited. There also appears to be a patio area and a clothes line outside the mobile home. The Clerk was asked to report this to SGC Planning Enforcement.

Lastly, Councillor Taylor reported that the residents of Holly Hill are quite concerned that because the gates are being left open at the top of Holly Hill, the road is being used as a 'rat run' with vehicles cutting through the village in order to avoid the two sets of traffic lights on the by-pass. The Clerk was asked to make enquiries with SGC to see if these gates can be shut.

08-11-10 **FINANCIAL REPORT**

The Clerk reported balances as at 11th November 2010 of:-

National Westminster Current Account	£6,060.67
National Westminster Reserve Account	£160.66
National Savings Accounts	£16,418.35

It was noted that the cheque to Victim Support had not yet been cashed. The Clerk was asked to write to Victim Support to find out what was happening with it.

BUDGET - The Clerk had circulated a copy of the proposed budget for 2011/2012 which had been prepared following the Parish Council's meeting on 8th November

2010. The budget proposed a precept request of £21,600 for 2011/2012. This figure was based on the same precept request for 2010/2011 of £18,000 plus the potential cost of an election of £3,600, which is due in May 2011. Should no election occur, then the precept for 2012/2013 could be reduced accordingly. An uncontested election would cost £175/ward. This budget was proposed by Councillor Bellis and seconded by Councillor Blanchard. **All agreed.**

The Parish Council felt it prudent for all requests for financial assistance and donations to be considered towards the end of the current financial year. This will therefore be in February 2011. The Parish Council has a duty to ensure that money received through the precept is used responsibly.

Councillor Bellis requested that in January 2011, the Parish Council consider an agenda item in connection with the possible increase in allotment rents.

09-11-10 **PLANNING APPLICATIONS/PRIOR NOTIFICATIONS/TREE WORKS**

- PK10/2783/F - Grange Farm, Latteridge Road, Iron Acton – Erection of two storey side and rear extension to form additional living accommodation. No objections.
- PT10/2833/F - The Stables, Tanhouse Lane, Yate – Erection of 2 no. detached dwellings to include double garages, bin stores and associated works. No objections.
- PK10/2850/TRE - 244 North Road, Yate – Works to reduce 1 no. Apple tree by 33% all covered by SGTPO 633 dated 22nd September 2009. No objections.
- PK10/3032/TRE - Brookside Cottage, 21 Engine Common Lane, Yate – Works to fell 1 no. Ash tree, 2 no. Holly trees and 1 no. Hawthorn all covered by SGTPO 10/09 dated 22nd September 2009. No objections.

10-11-10 **PLANNING CONSENTS**

- PK10/2571/F – Land Off Mission Road, Iron Acton
- PK10/2493/TRE – 248 North Road, Yate
- PK10/2397/TCA – Gorlan, High Street, Iron Acton
- PK10/2388/F – Nibley Lane, Yate

11-11-10 **PLANNING REFUSALS/WITHDRAWALS/APPEALS**

- PK10/2470/F – 235 North Road, Yate (withdrawn)

12-11-10 **PLANNING APPEALS**

None received.

13-11-10 **PLANNING ENFORCEMENT**

None received.

14-11-10 **CEMETERY**

The Clerk informed the Parish Councillors of a request for a burial space for the late Mrs. Jean Dickes. **It was agreed** that this request be approved. Proposed Councillor Blanchard and seconded Councillor Aplin. **All agreed.**

15-11-10 **CHARITIES COMMITTEE**

The Iron Acton Charities Committee is made up of three Parish Council appointed trustees, the Priest in Charge and two co-opted trustees. Accordingly, the proposal before the Parish Council was to re-appoint Councillors Sheppard and Lomas as trustees, together with the appointment of Councillor Weldrake as a new Parish Council trustee. **It was agreed** that these appointments be accepted. Proposed Councillor Blanchard and seconded by Councillor Aplin. **All agreed.** The Chairman further informed the Parish Councillors that Ms. Heather Clay and Mrs. Pam Thornton have also accepted appointments as co-opted trustees. The Chairman wished to pass on his thanks to Ms. Bridget Bennett who is secretary to the Committee for all her hard work in sorting out the paperwork.

16-11-10 **REQUEST FOR FINANCIAL ASSISTANCE**

The Clerk informed the Parish Councillors of a request for financial assistance from the Iron Acton Estate Residents Association and the County Air Ambulance Trust. Following discussion, **it was agreed** that these requests would be deferred until the February 2011 meeting. Proposed Councillor Bellis and seconded by Councillor Blanchard. **All agreed.** The Clerk was therefore instructed to respond to these two organisations stating that their requests had been noted and would be considered in February 2011.

Clerk

17-11-10 **ACCOUNTS FOR PAYMENT**

Ross Office Supplies	Stationery	£51.69
Landscape Services	Grasscutting	£357.00
Mrs. P. Evans	Clerk's Salary & Telephone Bill	£626.62

Proposed Councillor Sheppard, seconded Councillor Bellis, all agreed that the above accounts be paid.

DATE OF NEXT MEETING

The Meeting of the Parish Council will take place on Monday 6th December 2010 in the Parish Hall, Iron Acton, commencing at 7.30pm

There being no further business, the meeting closed at 8.30 pm.

Signed: _____

Dated: _____